TREDYFFRIN TOWNSHIP LIBRARIES
Minutes of the Board of Trustees (BoT)
Thursday, November 20, 2025
7:00 PM at Tredyffrin Library

The meeting dates for the year were advertised in the 12/13/2024 issue of Daily Local. The meeting date for January was published on the Township e-newsletter on 12/31/24. The agenda was posted on the Library website 1/21/2025 and at the main entrance to the Library 1/21/2025. Copies of the agenda were made available for the public in attendance at the meeting.

**Presiding:** Stacy Stone, Vice President

**Board Members Present** (constituting a quorum):
Kristin Dormuth, Secretary
Rob Rose, Treasurer
Peggy McGarrity
Rebekka Schultz Thorpe
Nancy Talley
Praveen Chelli
Kevin Dellaria

**In Attendance:**
Mallory Hoffman, Director of Libraries
Abby Cengel, Head Librarian, Paoli
Valerie Green, Assistant Director & Head of Technical Services
Matt Holt, Supervisor, Tredyffrin Township Board of Supervisors
Rachel Kramer, Fundraising
Kate Currigan, Friends of Tredyffrin Public Library

**Absent:**
Rob Croner, President

## 1. CALL TO ORDER

The meeting was called to order at 7:03 pm by Ms. Stone, Vice President.

## 2. ANNOUNCEMENTS

- There are two openings on the Tredyffrin Township Library Foundation. Interested parties should contact the Director of Libraries, Mallory Hoffman, at mhoffman@tredyffrrin.org

## 3. PUBLIC COMMENT ON AGENDA

None.

## 4. ADOPTION OF AGENDA

Adoption of the agenda was unanimously approved.

**5. CONSENT AGENDA**

Minutes of the October 23th meeting were unanimously approved.

**6. REPORTS**

**Director's Report – Mallory Hoffman**

- To save printing costs, physical Board meeting documents will no longer be provided. Board members are encouraged to bring digital devices to view the documents during meetings.
- Jennifer McLuckie is moving from part-time to full-time starting November 30th, and is managing the museum pass program as well as adult programming.
- Staff are working to hit the 12% collection minimum, with the bulk of the orders being for Overdrive. This is due, in part, to the dissolution of Baker and Taylor, and the resulting competition for materials from the remaining library supply companies.
- The staff day was a success.
- Circulation, program, and doorcount statistics are in the report provided on DropBox.

**Paoli Library Report – Abby Cengel**

- There are additional items in the Library of Things.
- Marianne Murphy is taking on leadership of the Paoli Friends, and is looking for founding board members. Interested parties should contact her at paolifriends@gmail.com
- Circulation, program, and doorcount statistics are in the report provided on DropBox.

**Friends of Tredyffrin Public Library – Kate Currigan**

- The latest book sale was November 14-16th; the sale raised $2379. Total sale revenue this year is about $10,000.
- The Friends has approved $5253 for museum passes.
- The volunteer luncheon will be on Friday, December 5.
- The Friends are looking for a new treasurer. Interested parties should contact Kate Currigan.

**Committees**

- Ms. Stone reported that the Patron Behavior Policy and the Food and Beverage Policy are now ready for Board approval, on a first-reading basis. The committee has a new member from the community, Marianne Murphy. The next meeting will be January 15th at 5:30, via Google Meet.
- The Planning Committee is paused.
- The Library Renovations committee is on hiatus pending input from the Board of Supervisors.

**7. FINANCIAL MATTERS**

**Treasurer's Report - Rob Rose**

- The Paoli variance has been diminished, as the Willistown Township funding has been delivered. Both libraries will probably end the year with a deficit, due to the unforeseen necessity of increasing collection budgets.

**Fundraiser's Report – Rachel Kramer**

- The MiniGolf fundraiser was a success, raising about $37K for the Library Foundation. This year's scorecard raise yielded $6900, with another $1600 pledged. Those funds will be used for expanding the collection on Overdrive. The Board thanks Ms. Kramer for all her efforts!
- The donor appreciation breakfast will be December 5th from 8-10am.
- The annual appeal will be sent imminently. Board members are asked to review their appeal lists by December 5th.

**8. NEW BUSINESS**

- Board Seat Nominations: Secretary and President
  Ms. Dormuth has been renominated for Secretary. Ms. Stone has been nominated for President; as such, she will resign as the chair of the Policy Committee as well as the liaison to the SAC. Mr. Croner will act as the SAC liaison. Votes will occur in the January meeting.
- Food & Beverage Policy – initial review, discussion, feedback
  Board Members are asked to review the policy and email feedback to Ms. Stone before January 15th.
- Patron Behavior Policy – initial review, discussion, feedback
  Board Members are asked to review the policy and email feedback to Ms. Stone before January 15th.
- Approval vote – CCL Finance
  There is a motion to move the Libraries' finances from Chester County to Tredyffrin Township. The Tredyffrin Board of Supervisors has already approved the motion. The Library Board of Trustees voted unanimously to approve.
- CCLS Trustee Orientation Feedback
  Mr. Chelli suggests coordinating more closely with Easttown Library, as the Libraries are so close geographically.
- Policy Committee Membership
  Marianne Murphy has joined the committee as a community member. The Board welcomes her!

**9. OLD BUSINESS**

- Second review and approval, 2026 Budget
  The Board has voted to approve the budget.
- CCLS Network issue
  No update.
- 12% Collection Expenditure
  Both libraries are running behind target, due in part to the dissolution of Baker and Taylor. The staff are making efforts to hit the budgeting targets by end-of-year.
- Paoli Library Bank of America credit card update
  No update.
- Library renovation update
  The Tredyffrin Township Board of Supervisors has budgeted for a survey in 2026, to gauge the community's needs.

**10. TREDYFFRIN TOWNSHIP SUPERVISOR COMMENTS**

N/A

**11. PUBLIC COMMENT**

None.

**12. ADJOURNMENT**

- The meeting was adjourned at approximately 8:34 pm.
- Next meeting: January 22nd @ 7:00 pm at Tredyffrin Library