

TREDYFFRIN TOWNSHIP LIBRARIES
Minutes of the Board of Trustees (BoT)
Thursday, September 25, 2025
7:00 PM at Tredyffrin Library

The meeting dates for the year were advertised in the 12/13/2024 issue of Daily Local. The meeting date for January was published on the Township e-newsletter on 12/31/24. The agenda was posted on the Library website 1/21/2025 and at the main entrance to the Library 1/21/2025. Copies of the agenda were made available for the public in attendance at the meeting.

Presiding: Rob Croner, President

Board Members Present (constituting a quorum):

Stacy Stone, Vice President
Kristin Dormuth, Secretary
Rob Rose, Treasurer
Peggy McGarrity
Rebekka Schultz Thorpe
Nancy Talley
Praveen Chelli
Kevin Dellaria

In Attendance:

Mallory Hoffman, Director of Libraries
Abby Cengel, Head Librarian, Paoli
Valerie Green, Assistant Director & Head of Technical Services
KS Bhaskar, Supervisor, Tredyffrin Township Board of Supervisors
Rachel Kramer, Fundraising
Kate Currigan, Friends of Tredyffrin Public Library

Absent:

N/A

1. CALL TO ORDER

The meeting was called to order at 7:01 pm by Mr. Croner, President.

2. ANNOUNCEMENTS

- There is one opening on the Tredyffrin Township Library Foundation. Interested parties should contact the Director of Libraries, Mallory Hoffman, at mhoffman@tredyffrin.org

3. PUBLIC COMMENT ON AGENDA

None.

4. ADOPTION OF AGENDA

Adoption of the agenda was unanimously approved.

5. CONSENT AGENDA

Minutes of the August 28th meeting were unanimously approved.

6. REPORTS

Director's Report – Mallory Hoffman

- On Tuesday September 16th the Chester County Library System had a computer breach. The internet, phone service, printers, and staff email systems were all offline for several days. The email server is still pending restoration.
- Carpet, paint, and some new furniture are being requested as capital expenses for both libraries, for the next five-year plan.
- Circulation, program, and doorcount statistics are in the report provided on DropBox.

Paoli Library Report – Abby Cengel

- A new Circulation and Children's Programming Assistant, Danielle, has been hired as of September 19th. Paoli is now fully staffed.
- Circulation, program, and doorcount statistics are in the report provided on DropBox.

Friends of Tredyffrin Public Library – Kate Currigan

- The next book donation day is September 27th. The next book sale will be November 14-16.
- The Friends' Amazon store was paused for about a week; it is now once again fully functional.
- The most recent half-price book sale was held September 12-14 and generated \$2083 in sales.
- The Friends' made their 2025 donation to the Libraries, totaling \$46,550 (\$27K for programming, \$15K for new furniture in the children's area, and \$4550 for the adult author speaker (Mike Curato)). The Board thanks the Friends for their continued support!

Committees

- Ms. Stone reported that the Policy subcommittee focused on the policy regarding food and drink in the library. Thanks to Ms. Schultz Thorpe, Mr. Trice, and Ms. Cengel for providing a first draft for review! The Patron Behavior Policy is being circulated to the Library staff for feedback. The Photography and Recordings Policy is pending an answer regarding legalities of requiring permission before photographing anyone (not just minors). We are awaiting an answer from the Township Solicitor. A style guide is also in progress, to be applied to all subsequent policy revisions. The next meeting will be October 16th at 5:30, via Zoom.
- The Planning Committee is paused.
- The 12% Collections Budget committee will provide an update during Old Business, below.
- The Library Renovations committee will provide an update during Old Business, below.

7. FINANCIAL MATTERS

Treasurer's Report - Rob Rose

- Due to the network issues discussed above, financials for the month are unavailable.
- Forecast reports will begin later this year.

Fundraiser's Report – Rachel Kramer

- Focus is shifting from sponsorship to event attendance as we enter October. Board members are requested to complete their sponsorship and raffle donation outreach by next Friday (October 3rd).
- There will be an outreach event during the Tredyffrin Community Day on October 4.

8. NEW BUSINESS

None.

9. OLD BUSINESS

1. Photography and Recording Policy
The Policy Committee is awaiting feedback from the Township, (see Committees, above).
2. 12% Collection Expenditure
Chester County Library has formally approved the remediation plan.
3. Paoli Library Bank of America credit card update
No update.
4. Library renovation update
Discussions are continuing at the Township level.

10. TREDYFFRIN TOWNSHIP SUPERVISOR COMMENTS

Bhaskar will not be attending the November meeting; David Miller will attend as the Board of Supervisors liaison.

11. PUBLIC COMMENT

None.

12. ADJOURNMENT

- The meeting was adjourned at approximately 8:03 pm.
- Next meeting: October 23rd @ 7:00 pm at Tredyffrin Library