

TREDYFFRIN TOWNSHIP LIBRARIES  
Minutes of the Board of Trustees (BoT)  
Thursday, July 24, 2025  
7:00 PM at Tredyffrin Library

The meeting dates for the year were advertised in the 12/13/2024 issue of Daily Local. The meeting date for January was published on the Township e-newsletter on 12/31/24. The agenda was posted on the Library website 1/21/2025 and at the main entrance to the Library 1/21/2025. Copies of the agenda were made available for the public in attendance at the meeting.

**Presiding:** Rob Croner, President

**Board Members Present** (constituting a quorum):

Stacy Stone, Vice President  
Kristin Dormuth, Secretary  
Rob Rose, Treasurer  
Peggy McGarrity  
Rebekka Schultz Thorpe  
Nancy Talley  
Praveen Chelli

**In Attendance:**

Mallory Hoffman, Director of Libraries  
Abby Cengel, Head Librarian, Paoli  
Valerie Green, Assistant Director & Head of Technical Services  
KS Bhaskar, Supervisor, Tredyffrin Township Board of Supervisors  
Rachel Kramer, Fundraising  
Aziria Sifonts, Fundraising Intern  
Kate Currigan, Friends of Tredyffrin Public Library  
Jonathan Trice, Head of Reference and Technology  
Joe Sherwood, Chester County Library System Executive Director

**Absent:**

N/A

**1. CALL TO ORDER**

The meeting was called to order at 7:05 pm by Mr. Croner, President.

**2. ANNOUNCEMENTS**

- There is one opening on the Board of Trustees, representing Willistown Township. Interested parties can apply online at the Willistown website.
- There was an executive session prior to the Board meeting, to discuss feedback for Ms. Hoffman that will be shared with the Tredyffrin Township Manager.

**3. PUBLIC COMMENT ON AGENDA**

None.

#### **4. ADOPTION OF AGENDA**

Adoption of the agenda was unanimously approved.

#### **5. CONSENT AGENDA**

Minutes of the June 26<sup>nd</sup> meeting were unanimously approved.

#### **6. REPORTS**

##### **Director's Report –Mallory Hoffman**

- Herman Goldner (the HVAC company) made a site visit to fix the air conditioner.
- Heather Hillas, who runs the ELL programs, has resigned. She will be missed.
- Several staff attended the ALA Conference, held in Philadelphia.
- Circulation, program, and doorcount statistics are in the report provided on DropBox.

##### **Paoli Library Report – Abby Cengel**

- There are two open positions that are actively hiring.
- Circulation, program, and doorcount statistics are in the report provided on DropBox.

##### **Friends of Tredyffrin Public Library – Kate Currigan**

- The next donation day will be in September, as will the next half-price sale. Donations of fiction and children's books will be especially appreciated! Donations may be made at Tredyffrin Public Library Monday, Tuesday, or Friday between 10AM-12 noon. Please contact a staff member.

##### **Committees**

- Ms. Stone reported that the Policy subcommittee focused on the Photography & Privacy Policy. A first draft is ready for review by the Board (see New Business). Once this policy is complete, the next policy for consideration will be the Patron Behavior Policy; Mr. Trice and Ms. Cengel are crafting an initial draft. The next meeting will be August 21<sup>st</sup> at 5:30, via Zoom.
- The Planning Committee is paused.
- The 12% Collections Budget committee will provide an update during Old Business, below.
- A new subcommittee is being formed to consider possible new avenues for fundraising, which would then be used for library renovations.

#### **7. FINANCIAL MATTERS**

##### **Treasurer's Report - Rob Rose**

- The annual Foundation fund money was scheduled for May but has not yet been disbursed.
- There will be probable budget overruns for electrical and maintenance. Electrical costs are increasing independent of usage.
- Forecast reports will begin later this summer.

##### **Fundraiser's Report – Rachel Kramer**

- Board members are asked to solicit for both sponsorships and raffle items. A spreadsheet in the Dropbox can be used for planning among Board members; it is encouraged to contact at least five prospects for sponsorship.
- The new database setup is complete. Thanks to Ms. Sifonts for her help!

## **8. NEW BUSINESS**

1. First Review – Photography and Recording Policy
  - Staff feedback has been incorporated into the policy. Mr. Sherwood suggests reviewing the policy with the Township solicitor. Board members are requested to review and provide any feedback, as well.
2. The Very Rev. Kevin Dellaria has applied for the open Board position representing Willistown/Paoli.

## **9. OLD BUSINESS**

1. Final review and approval vote – Programming Policy  
The policy has passed unanimously.
2. 12% Collection Expenditure  
It is proposed that budgetary comparisons be provided for the 12% expenditure during the regular financial updates, so that the Board can ensure the expenditures are on track. Mr. Sherwood advises that the current year's collections expenditure target will be calculated based on the total operating expenditures of the PREVIOUS year. The 2025 remediation plan has been submitted to CCLS. It was presented at the CCL board meeting on July 19; next, it goes to the System Advisory Council (SAC).
3. Paoli Library Bank of America credit card update  
No update.
4. Library renovation update  
The new fundraising subcommittee is being formed (see Committees, above).

## **10. TREDYFFRIN TOWNSHIP SUPERVISOR COMMENTS**

None.

## **11. PUBLIC COMMENT**

None.

## **12. ADJOURNMENT**

- The meeting was adjourned at approximately 8:26 pm.
- Next meeting: August 28 @ 7:00 pm at Tredyffrin Library