

TREDYFFRIN TOWNSHIP LIBRARIES  
Minutes of the Board of Trustees (BoT)  
Thursday, August 22, 2024  
7:00 PM at Tredyffrin Library

The meeting dates for the year were advertised in the 12/14/2023 issue of Daily Local and the 12/24/2023 issue of the Main Line Suburban. The meeting dates for the year were published on the Township website by 12/31/2023 and were printed in the Township's newsletter 01/31/2024. The agenda was posted at the main entrance to the Library and at the main entrance to the Township Building. Copies of the agenda were made available for the public in attendance at the meeting.

**Presiding:** Rob Croner, President

**Board Members Present** (constituting a quorum):

Kristin Dormuth  
Marianne Murphy  
Rob Rose, Treasurer  
Stacy Stone  
Nancy Talley, Vice President  
Jennifer Whip, Secretary

**In Attendance:**

Abby Cengel, Paoli Librarian  
Kate Currigan, Friends of Tredyffrin Library  
Valerie Green, Assistant Director & Head of Technical Services  
Mallory Hoffman, Library Director  
KS Bhaskar, Supervisor, Tredyffrin Township Board of Supervisors

**Absent:**

Rachel Kramer, Fundraising  
Peggy McGarrity, Board Member  
Helen Yao, Board Member

**1. The meeting was called to order at 7:02 pm by Mr. Croner, President.**

Mr. Croner introduced Ms. Abby Cengel as the new librarian at Paoli who shared a few details about her career, including earning a history degree in college, working in museums, having a technology background and working at the Swarthmore and Villanova libraries. Each attendee in turn introduced themselves to Ms. Cengel.

**2. ANNOUNCEMENTS**

The Tredyffrin Library Foundation Board now has two openings on its Board of Directors.

### **3. PUBLIC COMMENT ON AGENDA**

None.

### **4. ADOPTION OF AGENDA**

Adoption of the agenda was unanimously approved.

### **5. CONSENT AGENDA**

Minutes for the July 25th meeting were unanimously approved as filed in Dropbox.

### **6. REPORTS**

#### **Director's Report – Ms. Hoffman**

- The summer reading program has ended with the beginning of the new school year.
- Security cameras are being installed as part of the new security system project.
- A window shattered this past weekend, and the Township addressed it by boarding up the window and ordering a replacement.
- The accounts for the Paoli Library at Wells Fargo are in the process of being transitioned to new signatories. Tredyffrin Township Chief Operating Officer Joe DiRocco recommended putting some of these funds into the Pennsylvania Local Government Investment Trust (PLIGT) accounts.
- Ms. Hoffman and her team are working on 2025 budget.
- Usage of the library is up in July and August.

#### **Friends of Tredyffrin Public Library - Ms. Currigan**

- Ms. Currigan reported that the Library does not have any more space for donated books, so the donation day scheduled for this coming Saturday has been cancelled.
- We have sold more this summer than we normally do throughout the year.
- September 13-15 is the next book sale. The Friends have lots of children's books, including holiday-themed books. Romance novels are also very popular right now.
- The Friends have sent thank you notes to the summer volunteers that are returning to school. Ms. Currigan expressed her thanks to the Board for their contributions.
- The Friends have a busy fall season with another book sale in November. Plans are also under way to celebrate the 15<sup>th</sup> anniversary celebration and plan for the annual volunteer luncheon.
- The Friends will also be decorating the 18th hole during the miniature golf tournament.
- Discussions continue about whether/how to combine the Paoli and Tredyffrin Friends' organizations.

### **7. Committees**

- Ms. Stone reported that the policy committee met earlier today and are working on two policies, including the Collection Development Policy and the Programming Policy. Bylaws will be reviewed thereafter. The Board discussed elements of the Collection Development Policy.

- Ms. Murphy reported that the Planning Committee met earlier this month to discuss the strategic plan. The Committee has moved the plan into Google Docs to collaborate. There will be a meeting on September 10<sup>th</sup> to finalize the plan and coordinate with the budgeting process.
- Mr. Croner reported that Budget Surplus Committee has continued discussions and plans to meet with Mr. DiRocco on August 28<sup>th</sup>. Mr. Croner and Mr. DiRocco concur that a portion of the funds should be held in reserve. More details to follow. Mr. Rose is continuing to work on a policy related to these funds, including accessing the funds when needed. He intends to share that with Committee at the meeting next week.

## **FINANCIAL MATTERS**

### **Treasurer's Report - Mr. Rose**

- Reports are in Dropbox.
- Mr. Rose reviewed the percentage of funding from the township, libraries and capital for both libraries and reviewed various numbers throughout the report.

### **Fundraising Report - Ms. Murphy for Ms. Kramer who was absent.**

- Reports are in Dropbox.
- Ms. Murphy requested additional raffle items and is hoping to display in October. The Miniature Golf committee is working on giveaways now.

## **8. OLD BUSINESS**

- Library renovation: The Board of Supervisors met on Monday night. Several board members were present for the discussion and shared details on the discussions at that meeting. As a result of feedback from the community, the Board of Supervisors will consider additional architects in its selection process and contact the son of the original architect to obtain his input to the project. The Board of Trustees made several recommendations including developing FAQs for library patrons and ensuring there are opportunities to hear from the community about this project.

## **9. NEW BUSINESS**

- The Budget Surplus committee will meet and present options to the Board at the next meeting, including considering whether to put funds into the PLGIT.
- Book sanctuary – The Board discussed how the concept of a book sanctuary might coordinate with the Collection Development Policy. This will be discussed as old business during the September board meeting.
- Mr. Rose suggested having a library table at the upcoming Community Day on October 5<sup>th</sup>.
- Two board members' terms are up in October.

## **10. TREDYFFRIN TOWNSHIP SUPERVISOR COMMENTS**

No comments

## **11. PUBLIC COMMENT**

None.

## **12. ADJOURNMENT**

- The meeting was adjourned at approximately 8:41 pm.
- Next meeting: September 26th @ 7:00 pm at Tredyffrin Library.