

TREDYFFRIN TOWNSHIP LIBRARIES
Minutes of the Board of Trustees (BoT)
Thursday, March 28, 2024
7:00 PM at Tredyffrin Library

The meeting dates for the year were advertised in the 12/14/2023 issue of Daily Local and the 12/24/2023 issue of the Main Line Suburban. The meeting dates for the year were published on the Township website by 12/31/2023 and were printed in the Township's newsletter 01/31/2024. The agenda was posted at the main entrance to the Library and at the main entrance to the Township Building. Copies of the agenda were made available for the public in attendance at the meeting.

Presiding: Rob Croner, President

Board Members Present (constituting a quorum):

Kristin Dormuth
Marianne Murphy
Rob Rose, Treasurer
Jennifer Whip, Secretary (Via Zoom)
Helen Yao

In Attendance:

KS Bhaskar, Tredyffrin Township Board of Supervisors
Valerie Green, Assistant Director & Head of Technical Services
Mallory Hoffman, Library Director
Peggy McGarrity, Prospective Board Member

Absent:

Stacy Stone
Nancy Talley, Vice President

1. The meeting was called to order at 7:10 pm by Rob Croner, President

2. ANNOUNCEMENTS

- See meeting agenda.
- The board had a discussion about open positions on the Tredyffrin Library Foundation Board.

3. PUBLIC COMMENT ON AGENDA

- None.

4. ADOPTION OF AGENDA

- Adoption of the agenda was unanimously approved.

5. CONSENT AGENDA

- All minutes from December (revised), January (revised) and February were approved.

6. REPORTS

A. Director's Report – Ms. Hoffman

- Mr. Shane Zandotti, the library's new Marketing Associate, has now been with the library for almost a month and acclimating nicely.
- There continue to be issues with the vending machine but the vendor continues to be responsive.
- The State report was completed.
- Ms. Williams has extended her leave of absence until April 19th. Communication is following rules regarding FMLA. In the event that she does not return, the library will seek another branch manager to fill the role at the Paoli library.
- The Paoli library has been interviewing for part-time help in Paoli. One person has accepted, and HR is working through the necessary steps.
- Reports for both Tredyffrin and Paoli have been submitted to DropBox.

B. Friends of TPL - Ms. Currigan

- No report

7. FINANCIAL MATTERS

Treasurer's Report - Mr. Rose

- Reports are in DropBox.
- Rob said revenues for Tredyffrin revenues higher than budget, Paoli, lower than budget. But expenses are down for both libraries.
- Library expenses represent about 14% of township expenses.
- Discussion about funds being held by the library for rainy day fund, funds at the foundation and where the best place is to hold assets and earn interest.

Fundraising Report – Ms. Hoffman for Ms. Kramer

- Reports are in DropBox.
- Rachel Kramer is working on the mini-golf event, working on sponsors and donors along with her committee.
- The mini-golf event will be held at Tredyffrin Library along with a couple holes at Paoli.

8. OLD BUSINESS

- Elevator is still working. Repairmen were here this week to fix it again, but it is moving very slowly, which is concerning some people. The township will be taking over administration of the elevator.
- There is nothing new on the children's department renovation, but the Township is considering options from a budgetary and architectural perspective. The options range from simple to more complex.

9. NEW BUSINESS

- Ms. Peggy McGarrity is here with interest in joining the board. Rob Croner asked her to describe herself and her interest in being on the board. Following a question and answer period, the board approved recommending her for the position. Ms. McGarrity is scheduled for a meeting with the Board of Supervisors on April 15th.
- The Board had a discussion about a prospective board member, Max Young, for the Foundation Board. The Board of Trustees unanimously approved Mr. Young for consideration by the Board of Trustees for the position.
- The Meeting Room Policy was discussed, including the definition of various entities that might use the meeting rooms and whether we should consider permitting payment by Venmo or Square.
- The Solicitation and Charitable Collection policy was circulated for comments and Mr. Croner asked that feedback be provided to Ms. Hoffman for consideration.
- The Board expects to vote on both policies at the April Board meeting.
- Rob Croner initiated a conversation about whether to form committees within the Board. Several board members and Ms. Hoffman shared their experiences with various board committees in other roles.
- April 9th is Library Workers Day. Ms. Hoffman indicated that Rachel Kramer had suggested having the Board provide notes for the staff and provide to Ms. Hoffman. Ms. Hoffman distributed cards for this purpose.

10. TREDYFFRIN TOWNSHIP SUPERVISOR COMMENTS

- None

11. PUBLIC COMMENT

- None.

12. ADJOURNMENT

- The meeting was adjourned at approximately 8:34 pm.
- Next meeting: April 25th @ 7:00 pm at Tredyffrin Library.