

TREDYFFRIN TOWNSHIP LIBRARIES
Minutes of the Board of Trustees (BoT)
Thursday, January 25, 2024
7:00 PM at Tredyffrin Library

The meeting dates for the year were advertised in the 12/14/2023 issue of Daily Local and the 12/24/2023 issue of the Main Line Suburban. The meeting dates for the year were published on the Township website by 12/31/2023 and were printed in the Township's newsletter 01/31/2024. The agenda was posted at the main entrance to the Library and at the main entrance to the Township Building. Copies of the agenda were made available for the public in attendance at the meeting.

Presiding: Rob Croner, President

Board Members Present (constituting a quorum):

Kristin Dormuth
Marianne Murphy
Rob Rose, Treasurer
Stacy Stone
Jennifer Whip, Secretary (Via Zoom)

In Attendance:

KS Bhaskar, Tredyffrin Township Board of Supervisors
Kate Currigan, Friends of TPL
Valerie Green, Assistant Director & Head of Technical Services
Mallory Hoffman, Library Director
Rachel Kramer, Fundraising Associate
Sam Sorensen, Adult Programming Librarian

1. The meeting was called to order at 7:10 pm by Rob Croner, President

2. ANNOUNCEMENTS

- See meeting agenda.
- There two openings for the Library Foundation Board. Applicants may apply through the library website under employment opportunities.
- The Board of Trustees has one opening on the Board. Mr. Bhaskar expressed an interest in finding a board candidate with young children. Ms. Stone indicated she may be able to help.

3. PUBLIC COMMENT ON AGENDA

- None.

4. ADOPTION OF AGENDA

- Adoption of the agenda was unanimously approved following a motion by Mr. Croner and a second by Ms. Dormuth.

5. CONSENT AGENDA

- Revised minutes from the October 30th meeting were unanimously approved.
- The minutes from the December 7th meeting were approved subject to one revision: Mr. Ferris did not resign from the Foundation Board, only the Board of Trustees. Revised December minutes have been provided for approval during the February Board of Trustees meeting.

6. REPORTS

A. Director's Report – Ms. Hoffman

- Written report submitted to Dropbox.
- The new chiller arrived early and was installed on January 18.
- 125 people attended our second Open House for the new MakerSpace on Saturday, January 20th.
- Alexandria Mlkvy has joined the library as Marketing Associate.
- The libraries are the recipient of a generous bequeath from the Chenoweth estate.

Branch Manager's Report - Sam Sorensen

- Written report submitted to Dropbox.
- Working on building programs for mental health and the MakerSpace is very popular.
- As of January 17, over 1,300 people in attendance at various adult programs.
- There was discussion about the treacherous ice in the Paoli parking lot following the snowfall during the month. Township Manager Bill Martin called in a landscaping company to address the matter.

Friends of TPL - Ms. Currigan

- 2023 Friends of Tredyffrin Library receipts totaled \$61,640 which is 18% more than 2022.
- There were \$3,000 in donations, some of which are from people who've donated to the Friends for years.

- Ms. Currigan provided details on donations to the Library including cash donations, funding the very popular museum pass program and the MakerSpace.
- The number of venues increased this year for the museum pass program and the number of passes was also increased for the top venues.
- Other contributions by the Friends included gift baskets for the Foundation Golf outing and flowers for the entrance.
- There is a donation day on Saturday. The Friends typically receive around 5,000 books in the four hours during these donation days.
- Ms. Currigan thanked all the volunteers for the Red Fox Book Shop and donation days.
- Ms. Currigan expressed concern about the functionality of the elevator. Discussion ensued about the safety of the elevator, ensuring that it is licensed and operational.

7. FINANCIAL MATTERS

Treasurer's Report - Mr. Rose

- Reports were submitted to DropBox.
- Financials remain strong.
- The library benefitted from lower snow maintenance and heating expenditures, while the cleaning services for the year were underfunded.
- The Township funded the remaining balance due in the amount of \$87,000.

Fundraising Report – Ms. Kramer

- Report was submitted to DropBox.
- Donations to Library are down versus 2023 and 2022. Other organizations are reporting similar results.
- There were two mailings this year, including a follow up letter to non-responders.
- The Library will be hosting a mini-golf event this year. The committee is investigating similar events at other libraries.
- Donor events are very popular and well attended.
- This year's Library Hero will be awarded to Judy DeFilippo for her two years of chairing the golf outing plus everything else she's done. She will receive this recognition on February 20th at the Board of Supervisors meeting.
- Ms. Kramer gave an update on various news pieces about the library and grant applications in progress.

8. OLD BUSINESS

- Ms Hoffman led a discussion about updating the various policies.
- Maker space policies were approved unanimously by the Board.

9. NEW BUSINESS

- Mr. Croner indicated that he would be reaching out to Board Members to hear feedback and report back in February.

10. TREDYFFRIN TOWNSHIP SUPERVISOR COMMENTS

- None

11. PUBLIC COMMENT

- None.

12. ADJOURNMENT

- The meeting was adjourned at approximately 8:34 pm.
- Next meeting: February 22 @ 7:00 pm at Paoli Library.