



Director's Report to the Library Board of Trustees October 30th, 2023

Operations

The contractors fixed the lobby and the small part of the wall in the King room beginning Monday 9/18 and were finished by the following week. The cost of the work is being covered by the contractor. Things now just need to be re-hung.

We are still waiting on the part for the HVAC unit in the King room, but temperatures have been relatively cool lately so it's not problematic, although, if we dip too low, the heat is also not working. Hopefully this part arrives in November as promised. Dave Duda received confirmation that our 70-ton chiller will arrive in February, 2024 – so they will be removing the temporary unit and replacing the window. I will continue to provide monthly updates. Dave's library update is below.

"Library Update #7

10/23/2023

We are nearing the finals stage for the library roof completion. As of today, everything per the contract has been completed to my knowledge except for the new A/C chiller and outside louver and signs.

Hirschberg will be out onsite soon to remove the external A/C unit and put the glass back in. Once this is done, the library can have full use of the teen section. The township owned units in the basement can stay a little longer as there is no need to rush for removal. The new chiller is due to arrive on Feb 16th. Once here, Hirschberg will install it and wait till April to tune it.

Houder is finished with all the inside work at this point. The louvers are on the 4th revision from a plan error, and we hope this fix is the last needed. This should start on Thursday and finish next week. The signage will ship within a week per Houder. Once it arrives that will be the last thing on their contract to finish.

Lastly, I am working on a punch list for finals. I know about the photocell that is missing and some small things on Hirschberg's side. Are there any construction related issues anyone has that could be added to the list? If so please e-mail me on a separate thread to discuss."



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The computer lab is officially the MakerSpace! We're so excited about this amazing new adventure we're going on. Pictures below. The MakerSpace will "officially" open in the new year, granted all materials and machinery arrive on time. I'm currently working on scheduling a full-staff training so everyone is familiar with the items in the MakerSpace and at least has a very basic knowledge of them. Once I have something scheduled, I will let the board know. It would be good for you to be trained, as well!



Some of our staff will be attending a training on website accessibility on Tuesday, November 14th. West Chester Public Library received a complaint about their website from the Office of Civil Rights, due to it being non-ADA compliant. This also pertains to social media posts.

The Pennsylvania Library Association Annual Conference was in the Poconos at the Kalahari resort this year, and was attended by Stephanie Bragg, Sarah Roeske, Tara Thorne, and myself. The sessions were really great and a lot was learned.

Six continuing education credits every two years are required for all staff who work 20 or more hours per week, and PaLA is a great way to get them all done, especially for full-timers who usually have a lot going on, with little time to do "extra credit."

The owner of the Steinway Grand Piano that is in the King Meeting room is looking to terminate the agreement of the piano's loan to the library due to his retirement. The email I received from him is below.



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Hello Ms. Hoffman.

I am the owner of the Steinway grand piano which is in your multi-purpose room. I provided this piano for use in the library on a loan basis on 2012 with the understanding that either the library or I could terminate this agreement at any time. I have retired as a Registered Piano Technician and wish to now sell this piano. The piano has been completely restored and refinished and has the addition of a climate control system, dolly for ease of moving and a quilted cover for protection. At retail the instrument would be worth well in excess of \$35,000. My investment in this piano is around \$20,000 plus a ton of sweat equity, as you can imagine. I'm a big user/supporter of the library and as such would like to offer Tredyffrin Library the opportunity to purchase this piano from me for only what I have invested in it, \$20,000. I'm available much of the time if you'd wish to meet with me to discuss this. I'll look forward to speaking with you and there is no rush or urgency..

Thank you.

Building Access

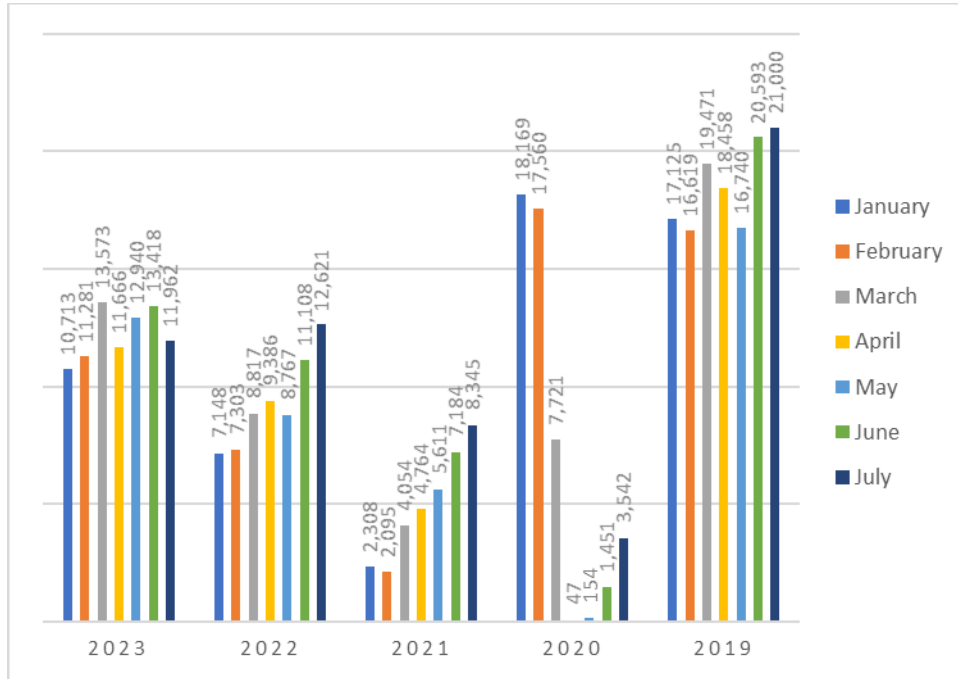
For the month of September, 9,937 library visits were recorded. Compared to September 2022, the visitor count decreased by 639. We believe this is just a “summer high letdown.” I’ll be curious to see if the trend continues in October.

| Libraries Combined | | | | | |
|--------------------|--------|--------|-------|--------|--------|
| Month to date | | | | | |
| | 2023 | 2022 | 2021 | 2020 | 2019 |
| January | 10,713 | 7,148 | 2,308 | 18,169 | 17,125 |
| February | 11,281 | 7,303 | 2,095 | 17,560 | 16,619 |
| March | 13,573 | 8,817 | 4,054 | 7,721 | 19,471 |
| April | 11,666 | 9,386 | 4,764 | 47 | 18,458 |
| May | 12,940 | 8,767 | 5,611 | 154 | 16,740 |
| June | 13,418 | 11,108 | 7,184 | 1,451 | 20,593 |
| July | 11,962 | 12,621 | 8,345 | 3,542 | 21,000 |
| August | 12,889 | 12,609 | 8,447 | 4,899 | 22,354 |
| September | 9,937 | 10,576 | 5,959 | 5,167 | 19,778 |



TREDYFFRIN TOWNSHIP LIBRARIES

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| Monthly 2023 to 2022 | | | | | |
|----------------------|------------|------------|------------|------------------------|--|
| | Sept. 2023 | Sept. 2022 | Difference | % increase or decrease | |
| Paoli | 2,062 | 2,476 | -414 | -17% | |
| Tredyffrin | 7,875 | 8,100 | -225 | -3% | |
| Libraries Combined | 9,937 | 10,576 | -639 | -6% | |

| Yearly 2023 to 2019 | | | | |
|---------------------|------------|--------|--------------------|--|
| | Tredyffrin | Paoli | Libraries Combined | |
| 2023 (YTD) | 85,414 | 22,965 | 108,379 | |
| 2022 | 92,061 | 28,232 | 120,293 | |
| 2021 | 52,365 | 19,298 | 71,663 | |
| 2020 | 52,166 | 18,532 | 70,698 | |
| 2019 | 170,248 | 55,422 | 225,670 | |

Circulation

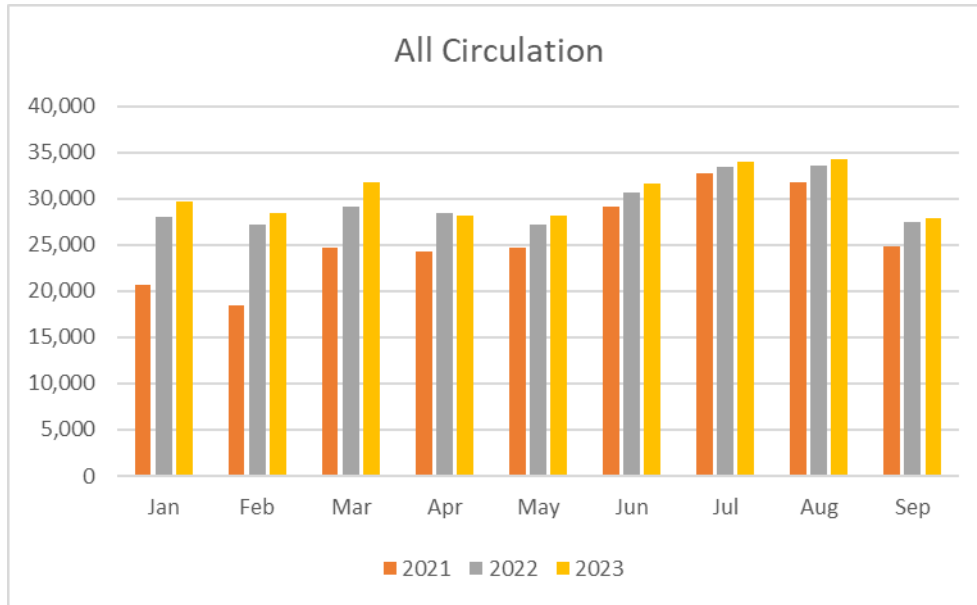
September 2023 circulation totaled 27,822. Overall circulation continues to improve but remains slightly lower than pre-pandemic totals. E-materials circulation remains high and accounts for approximately 27% of total circulation for 2023.



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| All Circulation | | | | | | | | | | | | | |
|-----------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
| 2020 | 32,884 | 33,602 | 20,374 | 8,202 | 8,923 | 13,557 | 31,063 | 25,791 | 25,925 | 32,503 | 22,762 | 19,922 | 275,508 |
| 2021 | 20,659 | 18,421 | 24,680 | 24,230 | 24,718 | 29,178 | 32,707 | 31,704 | 24,807 | 26,401 | 26,285 | 26,682 | 310,472 |
| 2022 | 28,040 | 27,215 | 29,181 | 28,411 | 27,226 | 30,653 | 33,428 | 33,568 | 27,421 | 27,976 | 27,783 | 27,674 | 348,576 |
| 2023 | 29,657 | 28,481 | 31,813 | 28,150 | 28,181 | 31,593 | 33,983 | 34,308 | 27,822 | | | | 273,988 |



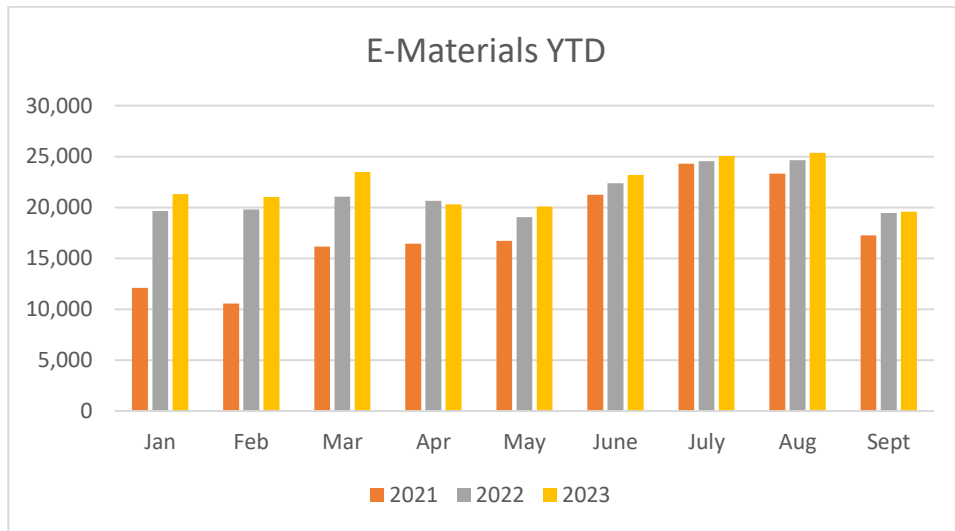
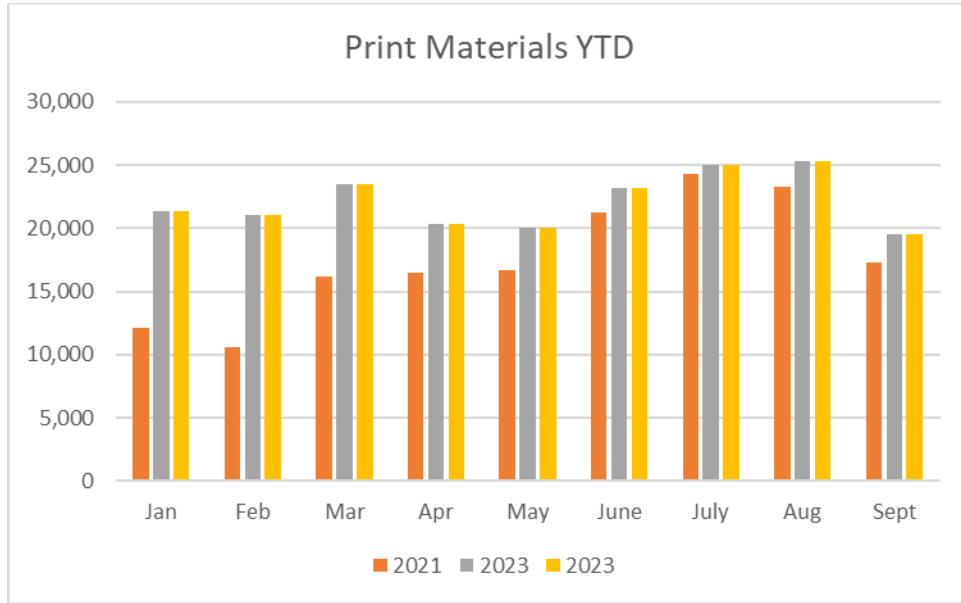
| Print Circulation | | | | | | | | | | | | | |
|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------------|
| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTAL |
| 2020 | 26,609 | 27,657 | 13,783 | 87 | 52 | 4,946 | 22,464 | 17,494 | 18,665 | 25,290 | 15,774 | 12,413 | 185,234 |
| 2021 | 12,104 | 10,567 | 16,157 | 16,448 | 16,723 | 21,244 | 24,308 | 23,325 | 17,254 | 18,744 | 18,744 | 18,829 | 214,447 |
| 2022 | 19,633 | 19,789 | 21,069 | 20,636 | 19,036 | 22,377 | 24,545 | 24,638 | 19,450 | 20,033 | 19,957 | 19,679 | 250,842 |
| 2023 | 21,318 | 21,028 | 23,467 | 20,317 | 20,090 | 23,191 | 25,042 | 25,355 | 19,583 | | | | 199,391 |

| E-Materials Circulation | | | | | | | | | | | | | | |
|-------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------------|--------|
| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTAL | |
| 2020 | 6,275 | 5,945 | 6,591 | 8,115 | 8,871 | 8,611 | 8,599 | 8,297 | 7,260 | 7,213 | 6,988 | 7,509 | 90,274 | 32.8% |
| 2021 | 8,555 | 7,854 | 8,523 | 7,782 | 7,995 | 7,934 | 8,399 | 8,379 | 7,553 | 7,657 | 7,541 | 7,853 | 96,025 | 30.9% |
| 2022 | 8,407 | 7,426 | 8,112 | 7,775 | 8,190 | 8,276 | 8,883 | 8,930 | 7,971 | 7,943 | 7,826 | 7,995 | 97,734 | 28.0% |
| 2023 | 8,339 | 7,453 | 8,346 | 7,833 | 8,091 | 8,402 | 8,941 | 8,953 | 8,239 | | | | 74,597 | 27.23% |



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Programming Notes

September 2023 programming numbers are listed here. The charts show updated totals for numbers of programs offered and program attendance.

| Programs Offered | 2020 | 2021 | 2022 | 2023 |
|------------------|--------------|--------------|------------|--------------|
| January | 178 | 221 | 84 | 101 |
| February | 183 | 212 | 90 | 93 |
| March | 86 | 153 | 93 | 119 |
| April | 64 | 101 | 82 | 107 |
| May | 99 | 140 | 69 | 121 |
| June | 135 | 165 | 76 | 116 |
| July | 162 | 241 | 80 | 124 |
| August | 130 | 122 | 74 | 121 |
| September | 99 | 57 | 132 | 115 |
| October | 107 | 126 | 81 | |
| November | 88 | 94 | 62 | |
| December | 76 | 70 | 52 | |
| TOTAL | 1,407 | 1,702 | 975 | 1,017 |



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| Programs Attendance | 2020 | 2021 | 2022 | 2023 |
|---------------------|--------|--------|--------|--------|
| January | 3,474 | 2,997 | 756 | 1,693 |
| February | 3,822 | 2,966 | 867 | 1,545 |
| March | 1,156 | 2,107 | 1,005 | 2,214 |
| April | 1,418 | 1,915 | 841 | 2,077 |
| May | 2,282 | 2,363 | 943 | 1,886 |
| June | 1,928 | 2,254 | 1,086 | 2,283 |
| July | 2,144 | 2,966 | 941 | 2,502 |
| August | 1,925 | 2,324 | 1,192 | 2,158 |
| September | 2,897 | 816 | 2,095 | 1,933 |
| October | 1,491 | 1,445 | 1,218 | |
| November | 1,494 | 1,635 | 806 | |
| December | 1,278 | 852 | 890 | |
| TOTAL | 25,309 | 24,640 | 12,640 | 18,291 |

Adult Programming (Submitted by Marianne Hooper)

Children's Programming (Submitted by Stephanie Bragg)

Welcome to spooky season! The children's department closed out September with a total of 40 active and passive programming. The in-house scavenger hunts remain extremely popular. We've had 532 active program participants and 458 passive program participants. Some stand out programs were the Star Wars Escape Rooms and a new series about illustrators where children learn about a particular illustrator and they paint or draw in their style.

In October we've been enjoying maker programs for those ages 5 to 12, like needle felting and LED light up cubes. Storytimes for preschool are still well attended and we've made new friends since our older kids have gone onto preschool or elementary school. We also can't wait for Trunk or Treat! At this point we have about 11 cars to participate, which is more than last year, and we are still welcoming more if any of you would like to decorate your car and hand out treats. If you're interested please let me know as soon as possible because the event is Friday October 27th 6-8PM. You can email me, Stephanie Bragg, at sbragg@ccls.org.



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Teen Programming (Submitted by Laurie Doan)

Teens in September held our monthly events including: board game and cards night, Nintendo Switch on the big screen afterschool, teen book groups, chess, anime, and our Roundtable Discussion Dinner.

Our annual college essay night, "Conquering the College Essay with Carrie Waldron-Brown, MA," gave students and parents an overview of the essay process from nailing down a superior idea, structuring the content, and effectively developing a precise and eloquent essay that reflects the applicants "WOW" factor to set them apart from the hoards in the Admissions Offices.

Our mystery event this month was, "A Walk Through Wayne," which featured an al fresco pizza dinner, a walking tour including some history of Wayne, a special gift from one of the shops, and a delicious dessert in a cool setting!

Our Remixed Classics program is ongoing.

Respectfully submitted by Mallory Hoffman (with statistics and pivot table help from Valerie Green) ☺