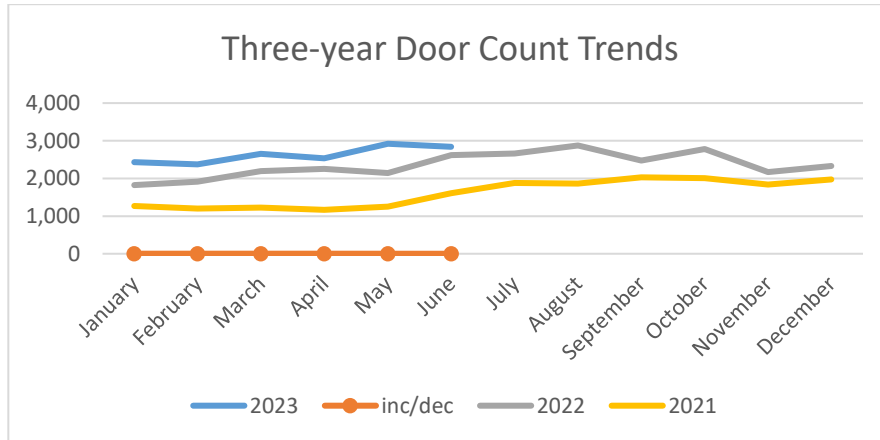




July 2023 Branch Manager's Report

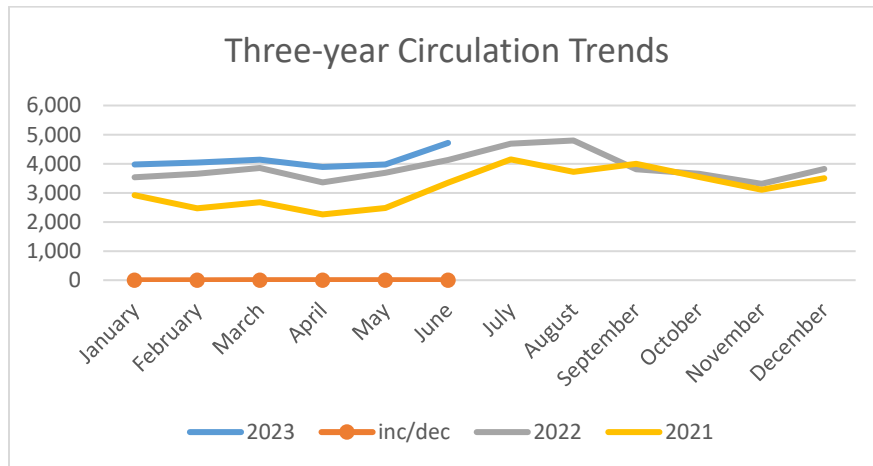
Door Count

The door count in June 2023 was 8% higher than in June 2022, but it was down 3% from the previous month, which is not characteristic of our usual yearly pattern. The decrease seems at odds with the 19% increase in circulation from May to June, so the door count numbers may not be correct.



Circulation

June 2023 circulation was up 19% over June 2022 and 41% over June 2021.



Facilities

On July 24 new toilets were installed in both rest rooms by Burnside Plumbing. All are commercial grade and ADA compliant. The upgrade was financed through Willistown ARPA funds.

Youth Services

Submitted by Sarah Roeske

Programing:

- Great attendance, with a mom's group coming to the Storytime at Greentree Park every Thursday morning. I fluctuate between 25-50 in attendance, but with the weather and air quality it has been rough to get a steady attendance.
- Random programs like tie-dye have been a great hit and usually fill up with registrations faster than anticipated!
- Since the beginning of Summer Reading I have hosted 9 presenter programs, 7 teen programs, and dozens and dozens of storytimes and children's programs.

Budget:

Book Budget:

- As of June, the children's book budget is at 71% spent of \$3,700. After running different weeding lists throughout the year and by looking at the physical condition of our non-fiction section, I have needed to re-order a massive number of books. This ate into a large portion of the budget. I have also been ordering more STEM kit materials, which goes into the same budget line.
- I am planning on not ordering any more books until Halloween at this point, unfortunately skipping over the "back to school" book order, so that I do not overspend my budget.
- Similarly, the young adult book budget is at 64% spent of our \$880 starting budget. I am currently trying to give the young adults a more robust non-fiction section, as our current non-fiction YA section has not circulated very well in the past.

PR

We have updated and redesigned the New Patron brochure that we distribute to new card holders. It now incorporates instructions on installing and configuring the CCLS app (for managing your patron account and placing holds) and the Libby app (for downloading eBooks and eAudiobooks). It also highlights our Library of Things (museum passes, STEM kits, craft kits, etc.) and the county's online resources.

We have purchased branded tote bags from 4imprint using Willistown ARPA funds. We are giving them free of charge to staff and volunteers. The rest will be sold as a fund-raiser.

Community

I have been in contact with Steph Gunderson, leader of Girl Scout Troop 4512, regarding a partnership for a Little Free Library at the Paoli train station. The scouts are students who are entering 5th grade at KD Markley Elementary School and General Wayne Elementary School, and they are looking for a Bronze Project for their Girl Scout path. Prior to construction of the new train platform and overpass, Paoli station had a free book shelf that was stocked by a library volunteer with donated and withdrawn books (anticipating Little Free Libraries before there was such a thing). With the current station configuration, that building gets very little traffic, so we are hoping to install the new structure in the overpass.

Friends of Paoli Library Book Sale

We are still working on possible donation options for the 100+ bags of books left over from the Friends of Paoli Library book sale in May. Thanks to personal contacts shared by a staff member and a volunteer, we were able to donate about 20 bags to the Delaware County and Chester County prisons.

Respectfully submitted by
Beverly Michaels
Branch Manager
July 24, 2023