

TREDYFFRIN TOWNSHIP LIBRARIES
Minutes of the Board of Trustees (BoT)
Thursday, February 23, 2023
7:30 PM at Tredyffrin Public Library

The meeting dates for the year were advertised in the 12/13/2022 issue of Daily Local and the 12/11/2022 issue of the Main Line Suburban. The meeting dates for the year were published on the Township website by 12/31/2022 and were printed in the Township's newsletter 01/31/2023. The agenda was posted on the Township website 02/21/2023 and at the main entrance to the Township Building 02/21/2023. Copies of the agenda were made available for the public in attendance at the meeting.

Presiding: Anthony Ferris

Board Members Present (constituting a quorum):

Rob Croner
Johanna Pauciulo (Secretary)
Rob Rose (Treasurer)
Nancy Talley (Vice President)
Helen Yao

In Attendance:

KS Bhaskar, BoS (via Zoom)
Mark Dixon, Tredyffrin Township Historical Commission
Valerie Green, Interim Director
Marianne Hooper, Adult Programming and Community Outreach (TPL)
Rachel Kramer, Fundraiser Associate (via Zoom)
Beverly Michaels, Branch Manager
Joe Sherwood, Executive Director

1. The meeting was called to order at 7:41 pm

2. ANNOUNCEMENTS

See meeting Agenda.

3. PUBLIC COMMENT ON AGENDA

None.

4. ADOPTION OF AGENDA

Adoption of the agenda was unanimously approved upon motion by Mr. Croner, seconded by Mr. Rose.

5. CONSENT AGENDA

One item was unanimously approved upon motion by Mr. Ferris, seconded by Ms. Yao.

6. REPORTS

Director's Report - Ms. Green

Written report submitted to Dropbox. Staffing continues to be an issue, another PT staff member has left for FT employment elsewhere. The number of 2023 programs is lower than in the past but attendance is higher. The library does not do post program surveys as survey participation was always low. Regarding the current system wide customer service survey, Mr. Sherwood reports that the response has been the best ever (approx. 4500 responses so far), the survey closes at the end of this month.

Branch Manager's Report - Ms. Michaels

Written report submitted to Dropbox. The lease with Wells Fargo expires in 2025. Steps need to be taken to contact the bank regarding renewal. Mr. Ferris and Mr. Sherwood will reach out to Bill Martin/township solicitor regarding the matter.

Friends of TPL

None.

Foundation Board Meeting Report

None. The Foundation board has not met since the last BoT meeting.

7. FINANCIAL MATTERS

Treasurer's Report - Mr. Rose

Spreadsheet submitted to Dropbox. Budget is ahead by 4K. State funds received on 02/01/2023 and will reflect in next month's report.

Fundraising Report - Ms. Kramer

Written report submitted to Dropbox.

8. OLD BUSINESS

None.

9. NEW BUSINESS

10. TREDYFFRIN TOWNSHIP SUPERVISOR COMMENTS

None.

11. PUBLIC COMMENT

None.

Mr. Sherwood reports that Creative Bug went live in January and Kanopy Plus will be available after March 1st. SAC review of the funding formula is ongoing. The CCLS Finance Manager has resigned. All library door counters will be upgraded.

Our last library Strategic Plan was 2018 - 2022. The new deadline may be extended as the County has extended the deadline for its plan which must be done first (County extension to June 2024). Plans need to be made to extend the deadline and form a committee. The board will vote on this at the March meeting.

13. ADJOURNMENT

The meeting was adjourned at 8:54 pm. Next meeting: March 23, 2023 @ 7:30 pm at Paoli Library.