



## Director's Report to the Library Board of Trustees

June 23, 2022

### Operations

Tredyffrin Public Library is open to the public:

- Monday – Thursday 10 am – 7 pm
- Friday – Saturday 10 am – 5 pm

Paoli Library is currently open to the public:

- Monday - Wednesday: 10 am – 5 pm
- Thursday: 10 am – 7 pm
- Friday: 10 am – 5 pm
- Saturday: 10 am – 2 pm

The staff and I are hiring part-time Reference Assistants for Sunday hours of operation at Tredyffrin Public Library in order to increase part-time staffing levels and increase total weekly hours of operation. I've been working with the Tredyffrin Township Human Resources Department to implement a \$15/hr. minimum starting salary for all part-time staff. Changes have been submitted for the remainder of 2022 and should take effect this pay period or the next.

We have made an offer to a candidate for the Children's Librarian position at Paoli Library and the offer has been accepted. Sarah Roeske will begin working at Paoli Library in July. Sarah was previously the Children's Librarian at Cecil County Public Library in Perryville, MD.

We've hired Jonathan Trice as Tredyffrin Public Library's new Head of Reference and Technology. Jonathan has been working as a part-time Reference Assistant at Tredyffrin Public Library since 2017.

### Building and Grounds

There are no updates this month for the roof and HVAC work. Tredyffrin Public Library has been experiencing a number of persistent roof leaks and a roofer has been patching the flat roof in an effort to stop these active leaks. Unfortunately, due to the deteriorating condition of the flat roof, it has proven to be impossible to patch the roof effectively. Recently, the leak that occurred prior to 2016 where water ran through the women's restroom on the first floor and into the basement directly above the HVAC controller and shorted out the controller (pre-2016) appeared again and water actively leaked on to and into the enclosure for the recently replaced HVAC controller. When the leak was identified, we immediately took measures to block water from getting onto the HVAC controller, however, it was discovered that the new HVAC controller has lost all communication with the HVAC equipment and could not be accessed via a PC.



# TREDYFFRIN TOWNSHIP LIBRARIES

TREDYFFRIN PUBLIC LIBRARY & PAOLI LIBRARY

Herman Goldner replaced the controller with a new one. As we were awaiting the new controller, a second issue occurred with the rooftop unit for the largest air handler in the building. A condenser coil leaked and we were informed that it must be replaced. Unfortunately, the lead time on the part was two weeks (from Carrier). Herman Goldner did enable active cooling for 2 of the 5 rooftop condensers, however, this is providing minimal cooling and humidity control (just within specs for libraries to control temperature and humidity control to prevent mold growth). Cooling to the King Room is not functioning properly and temperatures in the King Room are currently between 80 and 85 degrees (depending on weather conditions).

## Building Access

For the month of May, 8,668 library visits were recorded. Compared to April, the total visitor count decreased by 700 (-7.5%). Visitor count has increased significantly compared to 2021, however, building access remains more than 50% lower than pre-pandemic levels.

	2022 YTD	2021 YTD	Difference	% Increase or Decrease
Paoli	10,277	4,837	5,440	112.5%
Tredyffrin	30,991	11,635	19,356	166.4%
Total	41,268	16,472	24,796	150.5%

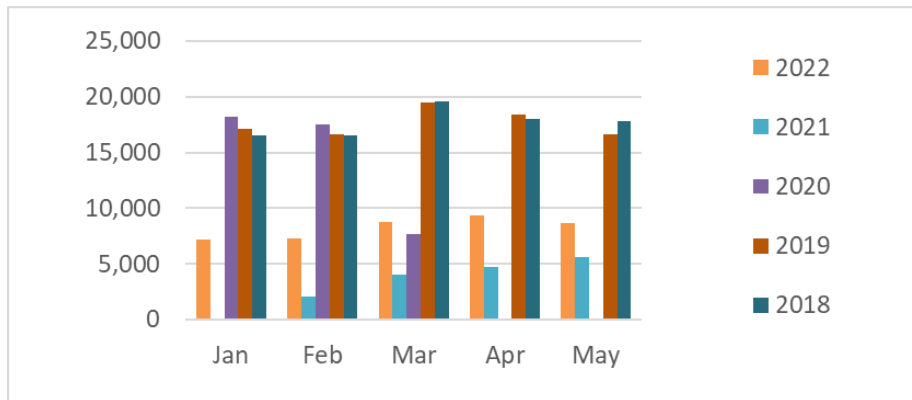
		Jan	Feb	Mar	Apr	May	TOTAL
Sun	Paoli	5	0	2	0	0	7
	Tredyffrin	40	7	94	33	2	176
Mon	Paoli	337	335	340	343	420	1,775
	Tredyffrin	981	908	1,052	1,163	822	4,926
Tues	Paoli	330	333	422	393	409	1,887
	Tredyffrin	909	999	1,238	1,080	1,684	5,910
Wedns	Paoli	330	338	380	355	340	1,743
	Tredyffrin	712	814	1,119	1,004	1,097	4,746
Thurs	Paoli	357	343	481	387	392	1,960
	Tredyffrin	843	858	1,161	1,058	986	4,906
Fri	Paoli	277	312	370	460	320	1,739
	Tredyffrin	610	698	869	1,037	888	4,102
Sat	Paoli	180	247	192	305	242	1,166
	Tredyffrin	1,229	1,092	1,088	1,750	1,066	6,225
Total Paoli		1,816	1,908	2,187	2,243	2,123	10,277
Total Tredyffrin		5,324	5,376	6,621	7,125	6,545	30,991
Libraries Combined		7,140	7,284	8,808	9,368	8,668	41,268



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	2022	2021	2020	2019	2018
Jan	7,147	0	18,167	17,089	16,572
Feb	7,284	2,088	17,543	16,585	16,522
Mar	8,808	4,043	7,680	19,445	19,547
Apr	9,368	4,763	0	18,431	18,035
May	8,668	5,578	0	16,650	17,801
<b>TOTAL</b>	<b>41,275</b>	<b>16,472</b>	<b>43,390</b>	<b>88,200</b>	<b>88,477</b>

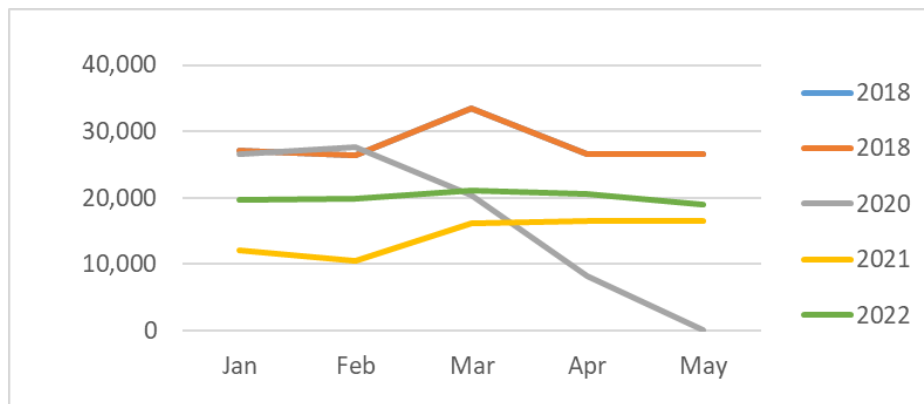


## Circulation

May circulation for 2022 totaled 27,226. Overall circulation has improved compared to 2021. E-materials circulation remains high and is continuing to increase overall borrowing totals.

### Print Circulation

	Jan	Feb	Mar	Apr	May	TOTAL
2018	27,024	26,460	33,492	26,593	26,593	<b>140,162</b>
2019	27,621	26,233	33,220	26,674	26,674	<b>140,422</b>
2020	26,609	27,657	20,374	8,202	87	<b>82,929</b>
2021	12,104	10,567	16,157	16,448	16,448	<b>71,724</b>
2022	19,633	19,789	21,069	20,636	19,036	<b>100,163</b>



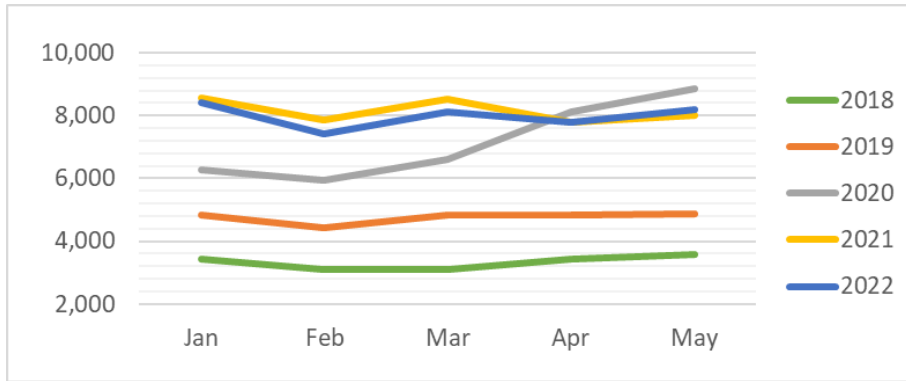


# TREDYFFRIN TOWNSHIP LIBRARIES

TREDYFFRIN PUBLIC LIBRARY & PAOLI LIBRARY

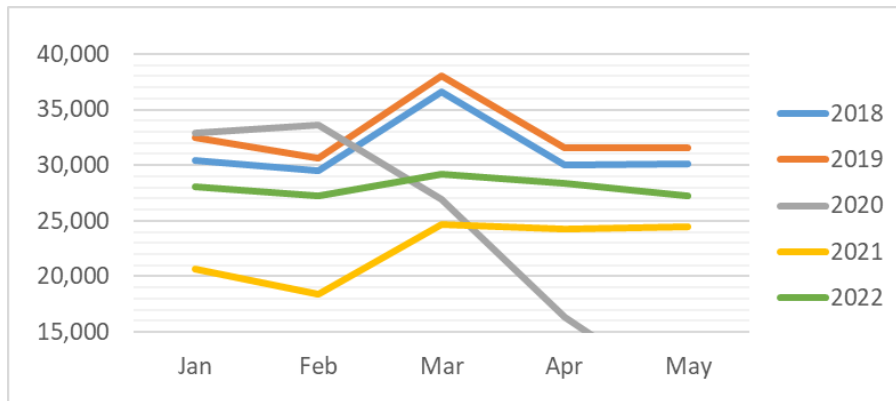
## E-Materials Circulation

	Jan	Feb	Mar	Apr	May	TOTAL
2018	3,426	3,082	3,082	3,434	3,573	<b>16,597</b>
2019	4,823	4,437	4,851	4,851	4,864	<b>23,826</b>
2020	6,275	5,945	6,591	8,115	8,871	<b>35,797</b>
2021	8,555	7,854	8,523	7,782	7,995	<b>40,709</b>
2022	8,407	7,426	8,112	7,775	8,190	<b>39,910</b>



## All Circulation

	Jan	Feb	Mar	Apr	May	TOTAL
2018	30,450	29,542	36,574	30,027	30,166	<b>156,759</b>
2019	32,444	30,670	38,071	31,525	31,538	<b>164,248</b>
2020	32,884	33,602	26,965	16,317	8,958	<b>118,726</b>
2021	20,659	18,421	24,680	24,230	24,443	<b>112,433</b>
2022	28,040	27,215	29,181	28,411	27,226	<b>140,073</b>





# TREDYFFRIN TOWNSHIP LIBRARIES

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## Programming Notes

In May, the libraries offered 48 programs and recorded 696 attendees. In looking over previously recorded tallies for program offerings and attendance, a discrepancy in the Excel workbook was discovered and higher program totals and attendance numbers were recorded for several months in 2022. The data was reviewed and corrected.

We've offered fewer children's programs overall in 2022 due to the current Children's Librarian vacancy, difficulty in hiring and retaining part-time staff, and have had difficulty with staffing the buildings for general operations while simultaneously offering programming. Program attendance is less than half of pre-pandemic levels

### Library Programs Offered

	JAN	FEB	MAR	APR	MAY	TOTAL
Adults 18+	5	28	23	35	19	110
Adults 18+ (Outreach)	7	4	0	0	0	11
Adults 18+ (STEM)	4	12	11	9	5	41
Children (Ages 0-5)	8	13	12	13	14	60
Children (Ages 0-5)(Outreach)	7	0	0	0	0	7
Children (Ages 0-5)(STEM)	1	0	5	0	0	6
Children ages 5-11	6	9	5	6	6	32
Children ages 5-11 (Outreach)	0	0	0	0	0	0
Children ages 5-11 (STEM)	3	1	0	3	4	11
Young Adult ages 12-17	14	14	14	15	0	57
Young Adult ages 12-17 (Outreach)	32	0	0	0	0	32
Young Adult ages 12-17 (STEM)	0	0	1	0	0	1
<b>TOTAL</b>	<b>87</b>	<b>81</b>	<b>71</b>	<b>81</b>	<b>48</b>	<b>368</b>

### Recorded Program Attendance

	JAN	FEB	MAR	APR	MAY	TOTAL
Adults 18+	28	313	423	386	211	1,361
Adults 18+ (Outreach)	151	46	0	0	0	197
Adults 18+ (STEM)	21	50	46	20	7	144
Children (Ages 0-5)	160	209	284	288	346	1,287
Children (Ages 0-5)(Outreach)	199	0	0	0	0	199
Children (Ages 0-5)(STEM)	12	0	90	0	0	102
Children ages 5-11	100	113	58	51	73	395
Children ages 5-11 (Outreach)	0	0	0	0	0	0
Children ages 5-11 (STEM)	30	3	64	25	59	181
Young Adult ages 12-17	76	76	77	71	0	300
Young Adult ages 12-17 (Outreach)	0	0	0	0	0	0
Young Adult ages 12-17 (STEM)	0	0	12	0	0	12
<b>TOTAL</b>	<b>777</b>	<b>810</b>	<b>1,054</b>	<b>841</b>	<b>696</b>	<b>4,178</b>

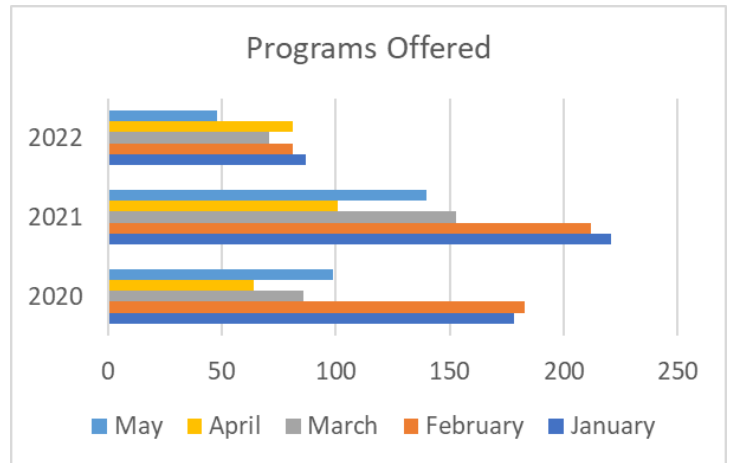


# TREDYFFRIN TOWNSHIP LIBRARIES

TREDYFFRIN PUBLIC LIBRARY & PAOLI LIBRARY

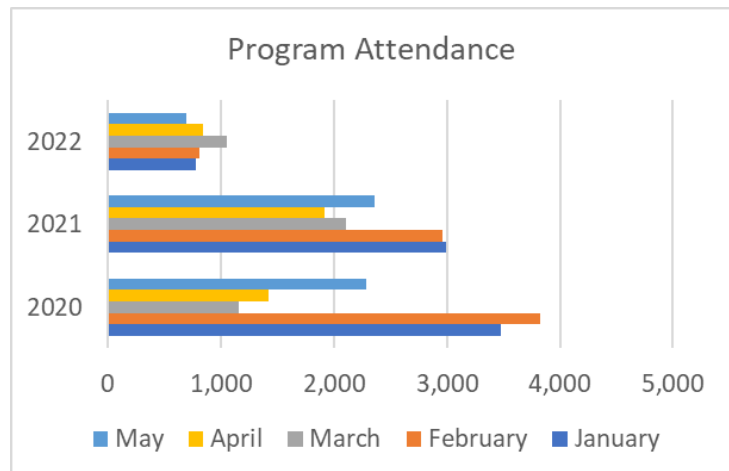
## Programs Offered

	2018	2019	2020	2021	2022
January	125	126	178	221	87
February	108	136	183	212	81
March	120	131	86	153	71
April	140	169	64	101	81
May	122	157	99	140	48
TOTAL	615	719	610	827	368



## Program Attendance

	2018	2019	2020	2021	2022
January	1,654	2,084	3,474	2,997	777
February	1,308	1,973	3,822	2,966	810
March	1,539	2,020	1,156	2,107	1,054
April	2,126	2,197	1,418	1,915	841
May	2,882	2,420	2,282	2,363	696
TOTAL	9,509	10,694	12,152	12,348	4,178



### Teen Notes (Submitted by Laurie Doan)

In May, the teen department continued to work on our Remix Project 2022 related to the PA SHARP Grant. Team members Nadia Papachronopoulou, Max Mooney, Sarah Boess, and I continued to meet on Zoom to complete the handbook for the project.

The teens met for our regular JackBox Game-nights, Roundtable Discussions, Chess Tournaments, and book discussion group.

Our annual college series, "UNDERSTANDING AND DEMYSTIFYING COLLEGE ADMISSIONS," that runs for four weeks every spring held sessions on May 2, 9, and finished on May 16. Recordings of the sessions are posted on the Tredyffrin Libraries YouTube channel.



# TREDYFFRIN TOWNSHIP LIBRARIES

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We hosted 11 teen interns this year. 10 in-house and one remote. Time was spent getting to know the library by having each intern find ten interesting things that are housed here. We consolidated their lists into a 100-item scavenger hunt. We also focused on learning to read to groups of children. We attended an outdoor story time with Stephanie Bragg. The following day, Michele Bolay worked with the interns on the process of telling stories to a group of children. She worked with the students on how best to choose books for different sized and age groups. She then demonstrated how to use your voice and show the pictures in the book to keep everyone's attention. The teens had brought their favorite story time books from their younger years and they read their stories to the group. Michele helped build their confidence in story reading.

We took the "journey of a book," with Saj Bewtra. Saj generously gives her time to take students through the processes of the technical services and circulation departments. How does a book get chosen, where do we order them from, what happens after it comes in the box, processing it with a label to be able to find it, enter it into the computer, putting it on the shelf, check it out, returning it to its place on the shelf?

Sam Bewtra, a long-time library volunteer, then talked to our group about his years in his engineering job and the lifelong friendships that he made at work.

We worked on personal research projects. We had two workplace spirit days (college wear on Tuesday and Pizza and Flannel on Thursday).

All through the internship, we read and discussed a business etiquette book.

At the end of the internship, we hosted a luncheon attended by the students, the Bewtra's, and Mrs. Hyatt from Conestoga High School. Each student received a small bag that included a wish from each student for the other interns as they begin their next endeavors. That list was appreciated more than I anticipated. The individuals who had applied to intern here had formed a team. Which is a great skill to take to college and beyond.

## **Adult Programming and Community Outreach Notes (Submitted by Zoey Mills)**

### **Various Reading Challenges**

The Spring Reading Challenge concluded on May 31st. There was a total of 26 adult participants.

The Adult Summer Reading Challenge began on June 1st and will run until August 31st. As of June 14th, there is a total of 28 adult participants.

### **Virtual Adult Programs**

In May of 2022, Tredyffrin Township Libraries hosted a total of 30 virtual programs, including outreach programs, passive programs, and STEM programs. In total, there were 265 attendees. There were 3 one-on-one tech help sessions.



# TREDYFFRIN TOWNSHIP LIBRARIES

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As of June 14th, Tredyffrin Township Libraries hosted a total of 11 programs, including outreach programs, passive programs, and STEM programs. In total, there were 125 attendees. There was 1 one-on-one tech help session.

## **Arbo-READ-um**

Preparations are underway for the 2nd annual Arbo-READ-um, a community read event planned in partnership with Jenkins Arboretum and Gardens. Join Tredyffrin Public Library and Jenkins Arboretum and Gardens for the 2nd annual Arbo-READ-um Community Read Event. The Arbo-READ-um event is a distinct program series born from a collaboration between the library and Jenkins Arboretum and Gardens. During the program the library and the arboretum work together to provide opportunities to promote literacy, library and arboretum usage, and community conversations by encouraging Tredyffrin Township to come together by reading and discussing a single book.

Tredyffrin Public Library and Jenkins Arboretum & Gardens are excited to announce the book selection for the 2022 Arbo-READ-um event: *Under the Sky We Make* by Kimberly Nicholas, PhD. The library and arboretum also suggest to read *The Future We Choose: The Stubborn Optimist's Guide to the Climate Crisis* by Christiana Figueres & Tom Rivett-Carmac as a supplement to *Under the Sky We Make*. Beginning July 1st through to August 18th, join the library and arboretum in reading *The Future We Choose* and discussing the climate crisis and climate solutions. The community read event will conclude with a virtual author visit from Dr. Kimberly Nicholas.

*Respectfully submitted by Christopher Kibler*