



## November-December 2022 Branch Manager's Report

### Personnel

Three part-time staff members have resigned in the past two months, two circulation assistants and the Technology Administrator. The positions were posted on the Tredyffrin Libraries website and social media, the CCLS website, Indeed, and the Handshake job portal (which covers Drexel, Rutgers, and Eastern universities). Three people applied directly, one through Handshake, and 36 through Indeed.

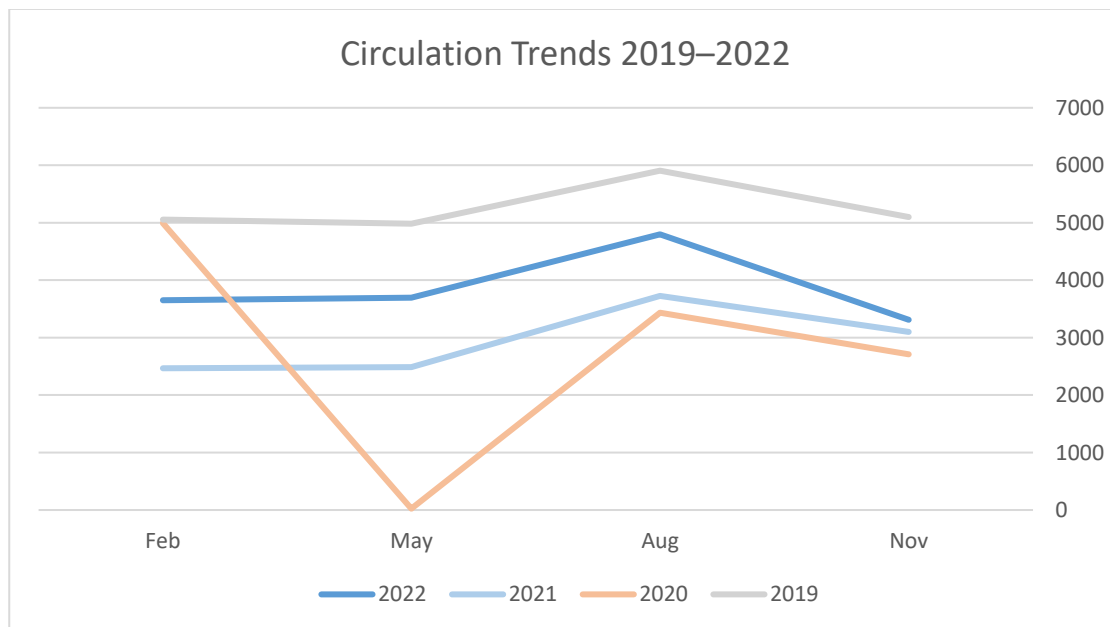
We have combined the two circulation positions and have hired Madison Yezuita for the position. She has completed most of the HR process and should be starting soon. We have completed interviews for the Tech Administrator position and will be offering that to the selected candidate this week.

### Programs

Breakfast & Books and LEGO Club have become regular features of our monthly lineup. Two members of LEGO club, a local resident and a recent immigrant from Belarus, now have a special friendship and are learning about each other's language and culture.

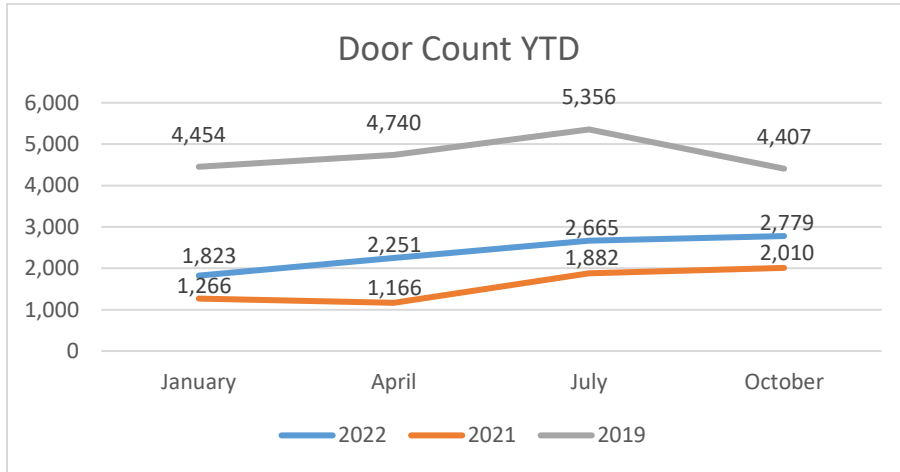
### Circulation

Circulation of print and AV materials in November was 7% higher than in 2021 and 22% higher than in 2020. This is 35% below November 2019 levels.



### Door Count

The door count has consistently been higher this year than in 2021, with this October's count 38% higher than last year's. Attendance is still below prepandemic levels. The October 2022 door count was 37% lower than October 2019.



Respectfully submitted by  
Beverly Michaels  
Branch Manager  
December 6, 2022