

TREDYFFRIN TOWNSHIP LIBRARIES
Minutes of the Board of Trustees (BoT)
Thursday, October 27, 2022
7:30 PM at Tredyffrin Public Library

Presiding: Anthony Ferris

Board Members Present (constituting a quorum):

Rob Croner
Un Kyong Ho (via Zoom)
Christa Melotti (via Zoom)
Johanna Pauciulo (Secretary)
Nancy Talley (Vice President)
Jennifer Whip

In Attendance:

KS Bhaskar, BoS
Valerie Green, Library Staff
Marianne Hooper, Library Staff
Chris Kibler, Library Director
Rachel Kramer, Library Staff
Beverly Michaels, Branch Manager (via Zoom)

The meeting was called to order by Ms. Talley at 7:33 pm

ANNOUNCEMENTS – Mr. Ferris

Detailed on the Agenda uploaded to Dropbox.

The Tredyffrin Township Library Foundation has three openings on it's Board. A message regarding the vacancies will be placed in AdLib at the top of the announcements attempting to fill the seats on the Board.

A discussion was held regarding the ability to have a voting quorum if members are virtually present at the BoT meeting. Currently, under the Home Rule Charter, a quorum must be physically present to vote on issues. **ACTION ITEM: Ms. Whip is going to research the capability and feasibility of whether this can be adjusted respecting the Library BoT meetings.**

No public comment.

Adoption of the agenda was unanimously approved upon motion by Ms. Whip, seconded by Ms. Talley.

CONSENT AGENDA

One item was unanimously approved upon motion by Ms. Whip, seconded by Mr. Croner.

REPORTS

Director's Report - Mr. Kibler

Written report submitted to Dropbox. Interviews continue attempting to fill the Community Outreach and Adult Programs Librarian position at TPL – there are currently 7 possible candidates. PT staffing continues to be an issue, especially at Paoli Library.

Building access is slowly increasing but is still low, it may pick up as programming continues to increase. TPL currently lacks an adult programming librarian (see above).

ACTION ITEM: Ms. Whip requested that the charts in the Director's Report be shown in a 13 month format. Mr. Kibler said that change would be made going forward.

Mr. Kibler reported that the Library is in the process of reconfiguring the space outside of the reference area. He is getting proposals and estimates for the work and will report as information becomes available. A short discussion was had on funding noting that perhaps the Foundation could buy furniture and give it to the Library.

Branch Manager's Report - Ms. Michaels

Written report submitted to Dropbox. Sarah Roeske, the new children's librarian at Paoli Library is doing a great job. She is looking to start a program for ESL learners. Ms. Melotti suggested that there may be grants available from Vanguard to assist this type of project.

Friends of TPL

Ms. Currigan was not present. Ms. Kramer reported that the next book donation day is 11/12 and the used book sale is 11/17 – 19. The holiday lunch to honor the Friends will be 12/9 at TPL. Ms. Kramer will look to organize a similar event for the Paoli Friends group.

FINANCIAL MATTERS

Treasurer's Report – Mr. Rose

Spreadsheet submitted to Dropbox. Spreadsheet shows a deficit but receipt of funds is still pending from the county, both Tredyffrin and Willistown townships and a reimbursement request so the year end numbers should balance out.

Draft of the 2023 budget is in Dropbox. In addition, Mr. Kibler will email it separately to the BoT members for review as it must be approved at the December meeting. **ACTION ITEM: BoT members to review 2023 budget to prepare for December vote.**

Fundraising Report - Ms. Kramer

Written report submitted to Dropbox.

OLD BUSINESS

Update on the Golf Classic

The golf outing was a success (see Fundraising Report). The 2023 golf outing will probably again be in early October, the committee is currently exploring options.

Collection Development Policy – Ms. Pauciulo/Mr. Kibler

Draft policy was submitted and discussed. **ACTION ITEM - Please send comments to Ms. Pauciulo by 11/28/2022 so that a final draft may be made prior to the December board meeting so that the policy may be approved at the December meeting.**

Discussion on re-establishing a Facilities Committee or Planning Committee to address future building needs

Further discussion is needed as to the parameters of this committee or “task force” and what are the specific needs of the Library and residents. **ACTION ITEM: Issue to be tabled until the December meeting.**

NEW BUSINESS

Preliminary 2023 Library Budget Overview

See Financial Matters.

TREDYFFRIN TOWNSHIP SUPERVISORS – Mr. Bhaskar

None.

PUBLIC COMMENT - None.

MISCELLANEOUS

Strategic Action Plan – An updated plan should be developed. This issue will be revisited at the December meeting.

Mr. Kibler will send calendar invites for the 2023 BoT meetings.

ADJOURNMENT – 9:03 pm

Next meeting: December 8, 2022 @ 7:30 pm at Tredyffrin Public Library.