

TREDYFFRIN TOWNSHIP LIBRARIES
Minutes of the Board of Trustees (BoT)
Thursday, March 24, 2022
7:30 PM at Tredyffrin Public Library

Presiding: Anthony Ferris

Board Members Present (constituting a quorum):

Rob Croner
Johanna Pauciulo (Secretary)
Rob Rose (Treasurer)
Nancy Talley
Jennifer Whip
Helen Yao

In Attendance:

KS Bhaskar, BoS
Kate Currigan, Friends of TPL
Valerie Green, Library Staff
Chris Kibler, Library Director
Rachel Kramer, Library Staff (via Zoom)
Beverly Michaels, Branch Manager

The meeting was called to order at 7:33 pm

Minutes – Ms. Pauciulo

The January minutes were submitted by Ms. Pauciulo for approval (there was no meeting in February). The minutes will be amended to show that Ms. Green was present in person not via Zoom. Ms. Whip motioned to approve the minutes as amended. The motion was seconded by Mr. Croner and passed unanimously.

Announcements - Mr. Ferris

Ms. Talley has consented to fill the currently vacant Vice President officer position. Ms. Ferris motioned to nominate Ms. Talley for the position, the motion was seconded by Mr. Croner and unanimously approved. The BoT will vote to confirm Ms. Talley as VP at the April meeting.

The Foundation Board voted to increase its membership from nine to eleven persons and is seeking qualified candidates, particularly an individual with a finance/accounting background to serve as Treasurer. \$30,608.01 distribution is forthcoming. Foundation coffers are doing well, currently in excess of \$1M.

Ms. Kramer will conduct a Board member refresher training prior to next month's meeting. All are encouraged to attend, please arrive at 6:45 pm.

Director's Report - Mr. Kibler

Written report submitted to Dropbox. The library will re-open on Sundays as soon as the staffing issue is resolved. There has not yet been a noticeable change in attendance/program reservations as a result of the elimination of the mask mandate.

Branch Manager's Report - Ms. Michaels

Written report submitted to Dropbox. The Memorial Donations in honor of Patricia Bilson number 16 and total \$870.

PL continues to struggle with staffing issues as there is a heavy reliance on permanent PT staff – PL is only allocated two FT staff. Mr. Kibler is discussing the issue with the township and has been requested to submit a report with request/recommendation to the township. Mr. Bhaskar advised that the request would be put to the township manager and HR manager and then the Finance Committee. The issue is complex and requires more discussion and consideration, therefore, the BoT resolved to form the **Library Staff Employment & Engagement Subcommittee** comprised of Mr. Croner, Ms. Currigan and Mr. Rose.

Treasurer's Report - Mr. Rose

Spreadsheet submitted to Dropbox. February finances are not yet available. At this early juncture there are no issues of concern or significance.

Friends of TPL - Ms. Currigan

At the suggestion of Ms. Mellotti, Ms. Currigan met with a representative from the Sugartown Elementary School PTO and sold and donated some Red Fox Book Shop books for that organization's upcoming used book sale. It was a positive experience for both sides.

Storage space continues to be a problem for the Friends. Suggestions/ideas continue to be welcome.

The Friends will fund and assist for improvements to the staff lounge.

With the advent of Spring, the Friends will form a group to take care of the planters.

Fundraising Report - Ms. Kramer

Written report submitted to Dropbox. The Golf Outing is scheduled for 09/29/2022 with a limit of 48 golfers. Sign up is underway, Ms. Kramer has emailed detailed sponsorship, registration etc materials to all BoT members. All are encouraged to attend the post-golf dinner.

NEW BUSINESS

Annual Appeal/Foundation Funds – Mr. Ferris/Mr. Kibler

Mr. Kibler submitted a list of desired items for Library improvements to Dropbox. He will pursue in order of priority: computer lab furniture, building powerwash, and installation of water stations if a plumber can be found. To assist in determining the desirability, value and scheduling of the use of funds for improvements it was resolved to reinstitute the **Facilities Subcommittee** comprised of Mr. Ferris, Ms. Green, Ms. Whip and Ms. Yao.

Collection Development Policy - Mr. Kibler

This policy is up for review and re-approval. The policy was discussed with focus on Appendix A (Request for Reevaluation of Library Material). Ms. Pauciulo will review and discuss with Mr. Kibler and a draft will be presented for BoT consideration at the April meeting.

TREDYFFRIN TOWNSHIP SUPERVISORS - Mr. Bhaskar

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 9:12 pm. Next meeting: April 28, 2022 @ 7:30 pm at Tredyffrin Public Library.