



## January 2022 Branch Manager's Report

### Hiring and Staffing

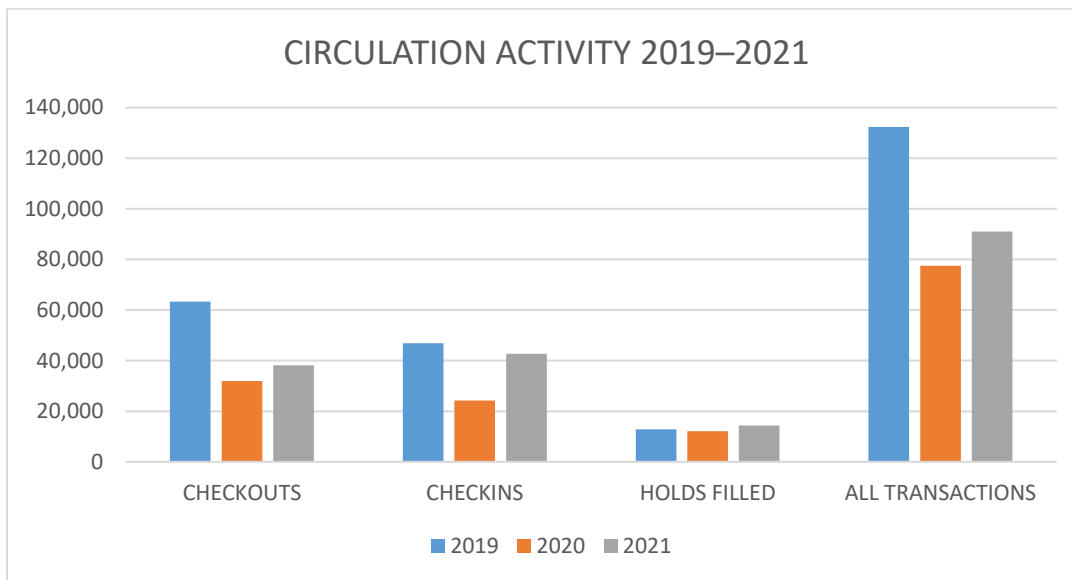
We are working to fill several open staff positions. On January 20 we interviewed a candidate for the Children's Librarian position. After some discussion we have decided to repost the position so we have a larger pool of applicants.

On January 25 we interviewed two strong candidates for part-time circulation/shelver positions. We are considering offering positions to both of them, which would then enable us to expand our service hours.

Amanda Evert, who joined the staff in June, has agreed to take on more hours and responsibilities, making her eligible to earn PTO. She will also be able to serve as a PIC (person-in-charge), which will help with day-to-day staffing, as we currently have only two PICs covering all of our weekday hours.

### Circulation

While circulation numbers remain well below 2019 levels, they are steadily increasing. Checkouts of Paoli items in 2021 (38,191) were 19% higher than in 2020 (31,359).



### Patron borrowing habits

With pandemic restrictions, patrons have had less opportunity to browse the shelves, and the ratio of holds to total transactions has gone from 10% in 2019 to 16% in 2020 and 2021.

### Library visits

Library attendance in 2021 (19,298) was up slightly as compared to 2020 (18,532), a 4% increase. Library door count is closely related to programming, so those numbers will no doubt remain low until we resume in-person storytimes and other events.

**Programs**

Online children's programs created by Stephanie Bragg and the Tredyffrin staff continue to serve patrons of both libraries (and beyond).

We have two ongoing adult programs at Paoli, the Mystery Book Club and the Paoli Writers Group, still taking place via Zoom. The members of both groups attend on a regular basis.

**Fundraising**

In September we were able to resume the sale of used books in our lobby, with sales to date totaling \$226.81. In-house sales of like-new donations in the Biggest Little Book Corner were \$208.51, and sales through our partner Mission Read totaled \$74.10. Total book sale revenue for Fall 2021: \$509.42

Beverly Michaels  
Branch Manager  
January 25, 2022