

TREDYFFRIN TOWNSHIP LIBRARIES  
Minutes of the Board of Trustees (BoT)  
Thursday, October 28, 2021  
7:30 PM at Tredyffrin Public Library

**Presiding:** Anthony Ferris

**Board Members Present** (constituting a quorum):

Rob Croner  
Un Kyong Ho  
Johanna Pauciulo (Secretary)  
Rob Rose (Treasurer)  
Tim Ross (Vice President)  
Nancy Talley

**In Attendance:**

KS Bhaskar, BoS  
Kate Currigan, Friends of TPL  
Valerie Green, Library Staff (via Zoom)  
Marianne Hooper, Library Staff  
Chris Kibler, Library Director  
Rachel Kramer, Library Staff  
Beverly Michaels, Branch Manager  
Joe Sherwood, Executive Director CCLS  
Jennifer Whip, Citizen

The meeting was called to order at 7:31 pm

**Minutes - Ms Pauciulo**

The August minutes (there was no September meeting) were submitted by Ms. Pauciulo for approval. Mr. Ross motioned to approve the minutes as written. The motion was seconded by Ms. Talley and passed unanimously.

**Announcements - Mr. Ferris**

Mr. Ross will be resigning from the BoT after this meeting. He was thanked for his years of service and continued commitment to the Library.

### **Director's Report - Mr. Kibler**

Written report submitted to Dropbox. Hours of opening to the public have been slowly increasing. In person programming has not re-commenced, meeting room bookings will most likely re-start after the Township lifts the mask mandate. It is expected that door count/building use will increase at that time. Staffing issues continue for TPL and PL, discussion has been had with the Township regarding FT salary increases. The damage caused by last month's broken pipe is about halfway repaired - there are supply issues.

### **Branch Manager's Report - Ms. Michaels**

Written report submitted to Dropbox.

### **Treasurer's Report - Mr. Rose**

Spreadsheet submitted to Dropbox. The numbers remain consistent, upon receipt of Friends and Foundation contributions the budget should balance out.

### **Friends of TPL - Ms. Currigan**

Written report submitted. The Friends will hold their first post-pandemic book sale on November 11 - 13 in the King Room. This sale will be smaller than usual as half of the inventory was lost in the flood.

### **Fundraising Report - Ms. Kramer**

Written report submitted to Dropbox. The Fundraising staff and Mr. Ferris are working on developing guidelines for Trustees regarding fundraising expectations and responsibilities.

## **NEW BUSINESS**

### **Board Appointment Recommendation - Mr. Ferris**

Jennifer Whip has applied for a seat on the BoT. Mr. Ferris motioned to have Ms. Whip's name submitted to the BoS for approval for a seat on the Board. The motion was seconded by Ms. Pauciulo and unanimously approved.

### **Preliminary 2022 Budget - Mr. Kibler and Mr. Rose**

Spreadsheet submitted to Dropbox. Trustees are directed to review so the Budget may be approved at the December meeting.

### **Library Committees - Mr. Ferris**

In the past there were several library committees consisting of Trustees, staff and members of the public. It may be wise to institute such committees going forward, particularly a Facilities Committee as there are several issues for both TPL and PL related to the physical space.

Mr. Sherwood shared his experience with the issues related to maintaining TPL.

### **Staffing Update - Mr. Kibler**

TPL Children's Librarian Angie Andre has tendered her resignation, she will be relocating to Denver. Mr. Kibler has spoken with the Township about securing her replacement as well as general staffing issues at both TPL and PL.

### **Plan for the Use of State Aid - Mr. Kibler**

Written report/recommendation submitted. Mr. Rose motioned to approve the submission of the Plan to the Office of Commonwealth Libraries and that the President of the Library BoT or Treasurer attest to the accuracy of the Plan being submitted for 2021-2022. The motion was seconded by Mr. Ferris and unanimously approved.

### **Tredyffrin Township Supervisors - Mr. Bhaskar**

He has no information as to when the Township mask mandate shall be lifted. He will work with Mr. Kibler regarding getting Ms. Whip nomination before the BoS.

### **Public Comment**

Jennifer Whip expressed her interest and excitement about joining the BoT.

### **Adjournment**

The meeting was adjourned at 9:14 pm. Next meeting: December 9, 2021 @ 7:30 pm at Tredyffrin Public Library.