

TREDYFFRIN TOWNSHIP LIBRARIES  
Minutes of the Board of Trustees (BoT)  
Thursday, October 22, 2020  
7:30 PM on Zoom

**Presiding:** Anthony Ferris

**Board Members Present** (constituting a quorum):

CT Alexander  
Un Kyong Ho  
Christa Melotti  
Johanna Pauciulo (Secretary)  
Rob Rose  
Tim Ross (Vice President)  
Nancy Talley  
Helen Yao

**In Attendance:**

KS Bhaskar, BoS  
Kate Currigan, Friends of TPL  
Valerie Green, Library Staff  
Marianne Hooper, Library Staff  
Chris Kibler, Library Director  
Rachel Kramer, Library Staff  
Beverly Michaels, Branch Manager

An Executive Session was held on Tuesday, October 13, to discuss a legal matter.

**Minutes – Ms. Pauciulo**

The September minutes were submitted by Ms. Pauciulo for approval. Mr. Ross motioned to approve the minutes as written. The motion was seconded by Mr. Rose and passed unanimously.

**Announcements - Mr. Ferris**

Mr. Ferris officially welcomed Mr. Kibler back as Library Director.

**REPORTS**

**Director's Report - Mr. Kibler**

Written report submitted to Dropbox. Mr. Kibler is still working on the programs stats as the counts may be higher due to in person programming that occurred in the beginning of the year

prior to the pandemic. A plus of virtual programming is that it is reaching a broader range of people. Some type of virtual programming may continue post-pandemic.

#### **Branch Manager's Report - Ms. Michaels**

Written report submitted to Dropbox. Ms. Michaels also acknowledged the broad reach of the virtual programs.

#### **Financial Report - Mr. Kibler**

Written report submitted to Dropbox. Ms. Michaels also acknowledged the broad reach of the virtual programs.

#### **Friends of TPL**

No report. Ms. Hooper commented that the Friends partnered with the League of Women Voters to conduct a voter registration event at the Library on Wednesday 09/23.

#### **Financial Report/2021 Budget - Mr. Kibler & Mr. Rose**

Written report submitted to Dropbox. A decision will have to be made concerning the 2021 budget to be voted on at the December meeting regarding whether to cover the deficit with funds from the checking account or an increasing in fundraising.

#### **Friends of Tredyffrin Public Library's Report - Ms. Currigan**

The Red Fox book shop remains closed however books are being sold through Amazon. Friends volunteers pick up inventory at the library during off hours.

#### **Fundraising Report - Ms. Melotti**

Written report submitted to Dropbox.

#### **NEW BUSINESS**

#### **Welcome & Introductions of New Board Members - Mr. Ferris**

The appointments of Ms. Ho and Ms. Talley were approved by the BoS and they were welcomed to the BoT.

#### **Board Reappointments - Mr. Ferris**

Mr. Rose was formally approved as Board Treasurer.

#### **Candidate Recommendation for Foundation Board - Mr. Ferris**

Brian Vargo expressed interest in filling the vacancy on the Foundation Board. Mr. Ferris motioned to approve Mr. Fargo's request to serve, the motion was seconded by Mr. Alexander and unanimously approved.

### **Donor Stewardship & Annual Appeal - Ms. Kramer**

Appeal letters will go out to the top 5% of donors overall (not just in the last 2 years), approx. 1200 letters. Mr. Ferris and Mr. Kibler have been making thank you calls to larger donors. If any Board members would like to volunteer to do this they should contact Rachel Kramer.

### **Library Operations - Mr. Kibler**

At some point a discussion will be required as to whether and how to increase the Library hours. It was agreed to maintain the status quo for the time being.

### **OLD BUSINESS**

#### **Waiver of Standards Resolution for State Reporting - Mr. Kibler**

This is completed.

#### **2020 Holiday Hours - Mr. Kibler**

An updated Holiday Hours schedule was submitted with some changes to match the Township calendar. Ms. Pauciulo motioned to approve the revised schedule, Mr. Ferris seconded the motion and it was unanimously approved.

#### **Tredyffrin Township Supervisors - Mr. Bhaskar**

He was happy to move quickly on the approval of new board members.

#### **Public Comment**

None.

#### **Adjournment**

The meeting was adjourned at 9:06 pm. Next meeting: December 10, 2020 @ 7:30 pm on Zoom.