

TREDYFFRIN TOWNSHIP LIBRARIES (TTL)

Minutes of the Board of Trustees (BoT)

Thursday, July 23, 2020

7:30 pm via Zoom

Presiding: Anthony Ferris, President

Board Members Present: (constituting a quorum)

C. T. Alexander

Bill Matthews, Trustee

Christa Melotti

Johanna Pauciulo (Secretary)

Rob Rose (Treasurer)

Tim Ross (Vice President)

Helen Yao

In Attendance:

KS Bhaskar, Board of Supervisors

Kate Currigan, President, Friends of TPL

Valerie Green, Assistant Library Director

Marianne Hooper, Staff Librarian

Chris Kibler, Library Director

Rachel Kramer, Fundraising Director

Beverly Michaels, Branch Manager

Joe Sherwood, CCLS Executive Library Director

Mr. Ferris called the meeting to order at 7:33 pm

Minutes

- Mr. Ross motioned to approve the June minutes as written. The motion was seconded by Ms. Yao and unanimously approved.

Announcements – Mr. Ferris

- An Executive Session of the BoT was held immediately prior to this meeting to discuss legal matters. Mr. Ferris motioned to approve the appointment of Patrick McKenna, Esq of Gawthrop Greenwood to represent TTL in all legal matters. The motion was seconded by Mr. Ross and unanimously approved.
- Mr. Kibler has proposed a programming policy for adoption and approval by the BoT. The BoT shall review this policy and vote upon it at the August meeting. In the interim, the BoT continues to support the programming decisions of the Library Director and staff.
- Mr. Ferris welcomed new board members, Mr. Rose and Mr. Matthews, whose appointments were approved by the BoS at their last meeting.

Reports

Financial Report – Mr. Kibler

- Written report submitted. The libraries are showing a net loss of \$19,738.35, due to being closed for four months. In addition, certain donations and municipal funds have not yet been received. Revenues are expected to be low for the remainder of the year. A revised 2020 budget has been submitted.
- Mr. Sherwood will submit a couple of proposed 2021 budgets at the SAC meeting in August.

Friends of the Tredyffrin Public Library – Ms. Currigan

- Party in the Park – The Friends will not be conducting a raffle. It is unclear at this time whether the Party will occur.
- Red Fox book shop remains closed.
- Donations are being accepted, the Vietnam Vets group will pick up books weekly.
- Ms. Currigan complimented the library staff on its weekly AdLib newsletter.

Fundraising Report – Ms. Kramer

- Written report submitted. Ms. Melotti will take over as liaison from Ms. Yao. The Golf Outing will take place on 10/07/2020 as Aqua has been secured as a 5K sponsor. Ms. Kramer has asked each BoT member to try to secure a foursome.
- Fundraising Proposal – Ms. Kramer and Ms. Melotti have suggested exploring the possibility of holding a family friendly car scavenger hunt in the Spring of 2021. More details to come.

New Business

Update on the Libraries - Mr. Kibler

- The Libraries re-opened to the public on July 13th with limited hours and services. See Director's Report for details on circulation. Hours are limited and PL is by appointment only due to its limited size. Circulation has started to pick up after a slow start (people may not have been aware that the libraries had re-opened). Things are going well so far and the staff is comfortable.

Old Business

Revised 2020 Library Budget - Mr. Kibler

- Written budget submitted. Ms. Ferris motioned to approve the revised 2020 budget, the motion was seconded by Ms. Pauciulo and unanimously approved.

Tredyffrin Township Supervisors – Mr. Bhaskar

- The appointments of Mr. Rose and Mr. Matthews were approved at the last BoS meeting.
- A resolution was passed at the last BoS meeting honoring C.T. Alexander for his years of service to the Library.

Public Comment - None.

The meeting was adjourned at 8:30 pm.

Next meeting: Thursday, August 27 @7:30 pm at TPL if permitted, otherwise on Zoom.