

TREDYFFRIN TOWNSHIP LIBRARIES (TTL)

Minutes of the Board of Trustees (BoT)

Thursday, September 27, 2018

7:30 PM at Tredyffrin Library

Presiding: C.T. Alexander, President

Board Members Present (constituting a quorum):

Kim McDonnell

Mike McTiernan

Johanna Pauciulo (Secretary)

Bob Senior (Treasurer)

Helen Yao

In Attendance:

Kate Currigan, Friends of TPL

Valerie Green, Assistant Library Director

Theresa Haenn, Aurora Philanthropic Consulting

Marianne Hooper, Library Staff

Chris Kibler, Library Director

James Kim, Foundation Board President

Rachel Kramer, Fundraising Assistant

Beverly Michaels, Branch Manager

Denise Sjoreen, Friends of TPL

Jim Sjoreen, Friends of TPL

Yolanda Van der Krol, Friends of Paoli Library

Mr. Alexander called the meeting to order at 7:30 pm.

Presentation – Ms. Haenn

Ms. Haenn read out highlights and recommendations of her report dated 07/09/2018 (Philanthropic Study Recommendation) which was prepared at the request of the Foundation Board for the purpose of best determining how to grow the Endowment and develop a sustainable fundraising program. Following Ms. Haenn's remarks, Mr. Kim indicated that the Foundation Board will hold a meeting shortly to determine final strategy based on Ms. Haenn's recommendations. Such implementation is hoped to occur at the beginning of 2019.

A first step toward the implementation of some of Ms. Haenn's recommendations is the hiring of part-time Fundraising Assistant, Rachel Kramer. Welcome Rachel!

Minutes – Ms. Pauciulo

The August minutes were submitted by Ms. Pauciulo for approval. Ms. Pauciulo motioned to approve the minutes. Ms. McDonnell seconded the motion. The motion passed unanimously.

As follow-up to notations in the August minutes, it was announced that the Paoli Friends group is not defunct as reported. Ms. Van der Krol has assumed the presidency of the group and, while small, it continues.

In addition, the 3K donation mentioned by Mr. Alexander as part of the August fundraising report has been received.

President's' Announcements – Mr. Alexander

Sean Moir has resigned from the Board of Supervisors. A new library liaison has not yet been determined.

Mr. Alexander thanked Ms. Sjoreen for her service to the library.

Treasurer's Report – Mr. Senior

Report submitted. Both libraries continue to be favorable with expenses under control. Both libraries continue to await receipt of county/township funds, but no issues are expected in this regard.

Fundraising Report - Ms. Yao

The Fundraising Committee will consist of Ms. Yao, Mr. Alexander, Mr. McTiernan and Ms. Auslander from the BoT. Also serving will be Ms. Currigan, Ms. Hooper and Ms. Kramer.

Friends of TPL Report - Ms. Currigan

The Friends netted 4K at the September book sale, their highest sales to date. The annual membership drive is in the planning stages. The Friends logo is being re-designed and is expected to be launched by year end.

Friends of Paoli Library Report – Ms. Michaels

The Friends group has only four members but it continues and hopes to grow.

Director's Report - Mr. Kibler

Written report submitted.

Branch Manager's Report - Ms. Michaels

Written report submitted.

New Business

Meeting Room Policy – Ms. Pauciulo submitted draft of a revised Meeting Room Policy for review by the BoT and library staff. Mr. Kibler will review and mark up the draft with his and staff comments in the near future after which Ms. Pauciulo will prepare another draft.

Annual Appeal – Ms. Hooper stated this is currently being prepared. A tri-fold will be used again and BoT members will send personal letters to select individuals as was done last year.

Patron Behavior - Mr. Kibler provided a report of a violation of the Patron Behavior Policy which involved police involvement and ban from the library. The incident has been fully documented in the event of future problems with the individual in question.

Old Business

Library Fines and Fees – The issue discussed at the August BoT meeting has been dropped by the County but Mr. Kibler would still like to consider the issue of eliminating certain fees when considering the 2019 Budget.

Tredyffrin Township Supervisors – No report.

Public Comment

None.

Adjournment

The meeting was adjourned at 9:08 pm. Next meeting: Thursday, October 25, 7:30 pm at Paoli Library.