

TREDYFFRIN TOWNSHIP LIBRARIES (TTL)

Minutes of the Board of Trustees (BoT)

Thursday, May 25, 2017

7:30 PM at Tredyffrin Library

**Presiding:** John C.T. Alexander, President

**Board Members Present:** (constituting a quorum):

Margaret Auslander

Lauren Holt

Kimberly McDonnell

Michael McTiernan

Johanna Pauciulo (Secretary)

Bob Senior (Treasurer)

Tim Ross (Vice President)

**In Attendance:**

Kate Currigan, President, Friends of TPL

Valerie Green, Assistant Library Director

Marianne Hooper, Staff

Chris Kibler, Library Director

Beverly Michaels, Branch Manager

Paul Olson, Board of Supervisors

Murph Wysocki, Board of Supervisors

Mr. Alexander called the meeting to order at 7:37 pm.

**Minutes**

The April minutes were submitted by Ms. Pauciulo for approval. Ms. McDonnell pointed out a typo. Ms. Pauciulo motioned to approve, as corrected. Ms. McDonnell seconded the motion. The motion passed unanimously.

**President's Announcements** – Mr. Alexander

Wells Fargo has approved the addition of Paoli Library signage to its existing bank sign. Faro is preparing a proposal for approval.

**Treasurer's Report** – Mr. Senior

Spreadsheets submitted. April financials are positive and expenses are under control. A suggestion was made to Mr. Senior to include prior year's numbers for comparison.

**Fundraising Report** - Mr. Kibler

Revenue is currently 10K over expenses.

### **Director's Report – Mr. Kibler**

Written report submitted. Ms. McDonnell questioned the drop in ebook check-outs. Mr. Kibler explained that this was due to an increase in other libraries spending for ebooks. As a result, TTL has a smaller slice of the pie.

### **Branch Manager's Report – Ms. Michaels**

Written report submitted.

### **Friends of TPL Report – Ms. Currigan**

Books continue to flow in. The Friends will contribute 5K to the Party in the Park (09/17/2017). The Friends have paid for renewal of the museum pass software. The Friends will schedule a presentation for their 20K donation to the Library. At the request of the Library Director, the Friends will donate an amount (approx. 5K) to be used for staff development. The next book sale is June 9th through 11th.

### **Friends of Paoli Library Report**

No report.

### **New Business**

Reference Policy - The Policy was discussed and minor edits agreed to. Ms. Pauciulo shall make the edits and upload a final draft to Dropbox, which may be approved by vote at the next BoT meeting.

Ethical Handling and Use of Donor Information Policy - The BoT voted unanimously to withdraw this policy.

### **Old Business**

Formation of Committees - The existing Board committees shall be reduced to three: Governance; Finance and Fundraising. Per the By-Laws, Board President, C.T. Alexander is a member of all committees. The committees shall meet on an as needed basis at the discretion of the members and report regularly to the full BoT. Non-Trustee may serve on the committees provided a majority of the members are Trustees.

*Governance* - Johanna Pauciulo, chair. Members: Kim McDonnell, Lauren Holt. Requested staff member: Valerie Green.

*Finance* - Bob Senior, chair. Members: Kim McDonnell. Requested staff member: Chris Kibler.

*Fundraising* - Helen Yao, chair. Members: Margie Auslander, Michael McTiernan, Tim Ross. Requested staff member: Marianne Hooper.

Fundraising Proposal - Jason Ercole of The Mavericks submitted a Fundraising Proposal dated 05/23/2017 for review. After some discussion, it was decided to refer extended debate of this proposal to the Fundraising Committee and/or schedule a special board meeting.

**Tredyffrin Township Supervisors – Mr. Wysocki and Mr. Olson**

Mr. Olsen reported that Devon and Paoli Acme continue to donate new books. Mr. Wysocki extended his express thanks and appreciation to the Friends groups of both libraries for their continued support.

**Public Comment**

None.

**Adjournment**

The meeting was adjourned at 8:55 pm. Next meeting: Thursday, June 22, 2017, 7:30 pm at Paoli Library.

NOTE: The following BoT members are unable to attend the June meeting: Kim McDonnell, Johanna Pauciulo, Bob Senior.