

TREDYFFRIN TOWNSHIP LIBRARIES (TTL)

Minutes of the Board of Trustees (BoT)

Thursday, August 24, 2017

7:30 PM at Tredyffrin Library

Presiding: John C.T. Alexander, President

Board Members Present: (constituting a quorum):

Kimberly McDonnell

Michael McTiernan

Johanna Pauciulo (Secretary)

Bob Senior (Treasurer)

Helen Yao

In Attendance:

Kate Currigan, President, Friends of TPL

Valerie Green, Assistant Library Director

Marianne Hooper, Staff

Chris Kibler, Library Director

Beverly Michaels, Branch Manager

Paul Olson, Board of Supervisors

Murph Wysocki, Board of Supervisors

Mr. Alexander called the meeting to order at 7:41 pm.

Minutes - Ms. Pauciulo

The July minutes were submitted by Ms. Pauciulo for approval. Ms. Pauciulo motioned to approve. Ms. McDonnell seconded the motion. The motion passed unanimously.

President's Report – Mr. Alexander

None submitted.

Treasurer's Report – Mr. Senior

Both Libraries continue to trend favorable.

SAC Report - Ms. McDonnell

The SAC met on August 8th at CCL. The 2018 funding formula was reviewed and TTL's funding will go up slightly, approx. 5K. A presentation was made concerning training library staff on how to use Narcan in the event of an overdose on site. Mr. Kibler is still considering whether this is something he wants to pursue for the TTL staff. The Legislative Breakfast is scheduled for 9/8 @ CCL. The Development Coordination Meeting is scheduled for 10/25.

Fundraising Report - Mr. Kibler

TTL's budget for 2017 revenue lines include donations, bequests, Foundation funds, and fund drive revenue totaling \$128,500. That's \$97,900 for Tredyffrin and \$30,600 for Paoli. To date, donations to both libraries total \$698,305. This amount does not include the Friends of Tredyffrin Library contribution of \$20,000. If this \$20,000 is included, the total dollar amount raised so far for the Libraries in 2017 is \$88,305. That leaves \$40,194.96 (roughly 31%) of the fundraising goal remaining. However, included in the 2017 budget is a line for FUND RAISING EXPENSES. This line was budgeted for \$45,600 to be spent, however, only \$5,497.18 has actually been spent. If no more is expended from this line, the Libraries will only have to raise \$92.14 in all fundraising revenue lines in order to meet the fundraising goal this year. Currently, the excess of revenue over expense for both libraries is \$113,906.37. Taking this into consideration, Mr. Kibler is confident that we are on track to reach our fundraising goals this year and the current excess revenue leaves him to believe that we will end the year with positive revenue for both libraries. It is important to note, however, that fundraising efforts should continue in earnest for the remainder of 2017 in order to contribute additional funds to the Foundation and ensure that operating expenses are covered for the remainder of the year in into 2018.

Director's Report – Mr. Kibler

Written report submitted.

Branch Manager's Report – Ms. Michaels

Written report submitted.

Friends of TPL Report – Ms. Currigan

Book donations continue to be overwhelming. The next book sale will be held 9/9 - 9/11. The Party in the Park will be held on 9/16 (no fireworks this year, but more food trucks). The Friends have worked with a family in Ghana to establish a library there which is being built and will open in 2020.

Friends of Paoli Library Report – Ms. Michaels on behalf of Ms. Thibault

The Friends are happy about the new library sign and would like it uncovered immediately.

Old Business

- Unattended Children Policy - Ms. Pauciulo motioned to approve the policy as edited. Ms. McDonnell seconded the motion. The motion passed unanimously.
- Marketing the Tredyffrin Township Libraries - Mr. Kibler suggested that the Foundation take a more active role in marketing itself (and the Libraries) with funds from its budget and perhaps have some new promotional materials made. The issue will be discussed with the Foundation Board. In addition, James Kim was approved by the BoS to serve on the Foundation Board.

New Business

The Strategic Plan needs to be revised in 2018. Mr. Kibler would like everyone to start thinking about that now with plans to schedule a brainstorming session in late 2017/early 2018.

Tredyffrin Township Supervisors – Mr. Wysocki and Mr. Olson

Mr. Wysocki congratulated James Kim on his appointment to the Foundation Board and all library staff for the excellent eclipse day activities.

Mr. Olson reported that Tredyffrin Township taxes will not increase in 2017 for the fourth year in a row.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:58 pm. Next meeting: Thursday, September 28, 2017, 7:30 pm at Tredyffrin Public Library.