



Library Director’s Report to Tredyffrin Libraries Board of Trustees for June 22, 2017

Building and Facilities

- The new security camera installation at Tredyffrin Public Library is nearing completion.
- This LED lighting project at Tredyffrin Public Library will be scheduled once the camera system installation is complete. I’ve spoken with the installer and we will be meeting soon to go over the type of fixtures being installed as well as a time-frame for installation and project completion.
- The Tredyffrin Library has a broken compressor on the large HVAC unit on the roof. The component is scheduled to be replaced as soon as possible.
- I’m continuing to work with the Township on a reasonable solution for repair for the stucco retaining wall and some other areas of exterior stucco on the Tredyffrin Public Library. Contractors have been contacted again and we will be looking at potential and more long-term solutions for repair/replacement of the stucco retaining wall as well as some of the stucco on the exterior of the building.
- Some community members that are involved with Jenkins Arboretum have reached out to me and they are interested in placing some planters at the top of the Tredyffrin Public Library steps and near the Library entrance that will contain a variety of plants. They have offered to provide both the planters and plants and will be offering some routine maintenance on what they bring.
- I’m working out some final details for a new library sign at Paoli Library.

Volunteers

Our volunteers aid us with daily library operations and services and enable us to continue to provide exemplary service to the community. We are extremely grateful for their hard work and commitment. Comparing January – May 2017 to January – May 2016, total volunteers increased by 16% (34 more total volunteers) and total volunteer contributed hours increased by 9% (171.25 more total volunteer contributed hours).

	Volunteers	Volunteer Hours
January	45	370
February	43	364.75
March	34	402.25
April	50	356.5
May	43	376.5
Total	215	1870

Visitor Count and Circulation

Visitor count for May 2017 totaled 19,166. This is an increase of 514 (2.7%) compared to April 2017. Comparing January - May of 2016 to January - May of 2017, an overall increase in visitor count of 2,914 (3.2%) was recorded.

2017

		Jan	Feb	Mar	Apr	May	Total
Sun	Paoli	290	375	305	276	226	1,472
	Tredyffrin	1,449	1,522	1,634	1,529	1,074	7,208
Mon	Paoli	832	788	870	886	884	4,260
	Tredyffrin	2,607	2,362	2,570	2,817	2,659	13,015
Tues	Paoli	12	9	29	19	17	86
	Tredyffrin	3,141	2,629	1,850	2,979	4,349	14,948
Wedns	Paoli	975	960	1,003	925	1,188	5,051
	Tredyffrin	7	265	16	30	65	383
Thurs	Paoli	843	594	974	768	778	3,957
	Tredyffrin	2,444	1,799	3,083	2,425	2,678	12,429
Fri	Paoli	596	729	786	676	806	3,593
	Tredyffrin	1,659	1,809	2,447	1,991	1,896	9,802
Sat	Paoli	575	694	596	726	700	3,291
	Tredyffrin	1,797	2,231	2,482	2,605	1,846	10,961
Total Paoli		4,123	4,149	4,563	4,276	4,599	21,710
Total Tredyffrin		13,104	12,617	14,082	14,376	14,567	68,746
Libraries Combined		17,227	16,766	18,645	18,652	19,166	90,456

	2016 YTD	2017 YTD	Difference	% Increase/Decrease
Paoli	22178	21710	-468	-2.2%
Tredyffrin	65364	68746	3382	4.9%
Libraries Combined	87542	90456	2914	3.2%

Circulation for May 2017 totaled 26,497 for print materials and 2,071 for electronic materials. This is a decrease of 3,371 (11%) in borrowing of print materials and a 512 (77.2%) increase in borrowing of electronic materials (eBooks) compared to the previous month. Comparing January - May of 2016 to January - May of 2017, total circulation of library materials has increased overall by 2,272 (1.6%).

2016

Paoli	Jan	Feb	Mar	Apr	May	Total
Check Outs & Renewals (Print)	5,097	5,448	5,720	5,383	5,163	26,811
Check Outs (ebooks)	727	627	771	750	681	3,556
Paoli Total	5,824	6,075	6,491	6,133	5,844	30,367
Tredyffrin	Jan	Feb	Mar	Apr	May	Total
Check Outs & Renewals (Print)	21,261	21,127	21,590	21,104	21,358	106,440
Check Outs (ebooks)	2,027	1,893	1,927	1,834	1,783	9,464
Tredyffrin Total	23,288	23,020	23,517	22,938	23,141	115,904
Combined Total	29,112	29,095	30,008	29,071	28,985	146,271

2017

	Jan	Feb	Mar	Apr	May	Total
Paoli						
Check Outs & Renewals (Print)	5,062	4,724	5,062	5,566	4,703	25,117
Check Outs (ebooks)	693	502	292	749	555	2,791
Paoli Total	5,755	5,226	5,354	6,315	5,258	27,908
Tredyffrin						
Check Outs & Renewals (Print)	22,906	21,129	22,906	24,302	21,794	113,037
Check Outs (ebooks)	2,011	1,466	771	1,834	1,516	7,598
Tredyffrin Total	24,917	22,595	23,677	26,136	23,310	120,635
Combined Total	30,672	27,821	29,031	32,451	28,568	148,543

	2016 YTD	2017 YTD	Difference	% Increase / Decrease
Paoli	30,367	27,908	-2,459	-8.1%
Tredyffrin	115,904	120,635	4,731	4.1%
Combined	146,271	148,543	2,272	1.6%

Programming

The number of program attendees for May 2017 totaled 1,883. This is a decrease of 51 (2.6%) total program attendees compared to April 2017. Comparing January - May of 2016 to January - May of 2017, there was an overall decrease of 116 (23.9%) in total program offerings while total recorded attendees showed a small decrease of 10 attendees (-.1%).

Number of Programs

Paoli	Jan	Feb	Mar	Apr	May	Total
Adults 18+	6	5	2	3	1	16
Ages 0-5	19	22	26	20	5	87
Ages 5-11	2	2	2	2	1	8
Ages 12-17	0	0	0	0	0	0
Total	27	29	30	25	7	111
Tredyffrin						
Adults 18+	18	14	21	18	13	71
Ages 0-5	23	33	28	32	26	116
Ages 5-11	10	16	10	16	17	52
Ages 12-17	4	3	4	14	14	25
Total	55	66	63	80	70	264
Total	82	95	93	105	77	375

Number of Attendees

Paoli	Jan	Feb	Mar	Apr	May	Total
Adults 18+	22	8	17	13	2	60
Ages 0-5	275	334	354	370	91	1,333
Ages 5-11	22	23	36	23	9	104
Ages 12-17	0	0	0	0	0	0
Total	319	365	407	406	102	1,497
Tredyffrin						
Adults 18+	245	243	398	416	463	1,302
Ages 0-5	462	489	739	785	750	2,475
Ages 5-11	96	282	94	164	272	636
Ages 12-17	30	105	62	163	296	360
Total	833	1,119	1,293	1,528	1,781	4,773
Total	1,152	1,484	1,700	1,934	1,883	6,270

Number of Programs

	18+	Ages 11 and Under	Ages 12 -17	TOTAL
2016	113	333	39	485
2017	97	237	35	369
Difference Between	-16	-96	-4	-116
2016 & 2017	-14.2%	-28.8%	-10.3%	-23.9%

Number of Attendees

	18+	Ages 11 and Under	Ages 12 -17	TOTAL
2016	1955	5900	610	8465
2017	2363	5317	775	8455
Difference Between	408	-583	165	-10
2016 & 2017	20.9%	-9.9%	27.0%	-0.1%

Children's Notes (Submitted by Angie Andre)

Summer Reading begins Friday June 16th and we are getting ready for a busy summer. We have 167 programs planned for our 8 week summer reading program. In addition, children can participate in our reading program every day and work towards winning a gold medal and an invitation to our end of summer ice cream party. We are working on completing fun and educational raffle baskets. The winners of these baskets will be chosen at the ice cream party.

I am very proud that our staff member Michele Bolay attended the Pennsylvania Library Association Leadership staff development one day workshop in Harrisburg, "You Don't Need a Title to be a Leader".

I had the honor of Co-Leading the Pennsylvania Library Association MLS Leadership Academy 3.5 day program in Harrisburg.

Teen Notes (Submitted by Laura Doan)

Live performances hosted by the teens in May included: pop up theater, Say No More, which is Wild Plum Production's retelling of the August Strindberg's 1889 play The Stronger, a tour-de-force chamber musical, John & Jen (directed by Conestoga student Max Mooney), and the dulcet sounds of the Surrey Sounds of Spring Concert featuring singers, chimes, and instruments.

Social events included 2 meetings of our book group, a Saturday Night Social for Middle Schoolers, and a LAN Party for High Schoolers.

I completed the Youth Mental Health First Aid course and attained a certification. Youth Mental Health First Aid is primarily designed for adults who regularly interact with young people. The course introduces common mental health challenges for youth, reviews typical adolescent development, and teaches a 5-step action plan for how to help young people in both crisis and non-crisis situations.

Reference (Submitted by Kate Boyle)

May was a busy month for the reference staff. We welcomed Katie Yu officially on May 5. Congratulations to our staff member Jonathan who graduated with his Masters of Library & Information Sciences from Drexel University.

There has been an increase in proctoring services at the library. We had 6 proctoring sessions in May for a total of 9.5 hours. June is shaping up to be even more popular for this service.

I continue to serve on the Electronic Resources Committee at Chester County. Currently, we are reviewing existing database usage versus costs. Unfortunately, the budget for these resources has been pared down again. I am working on a promotion to help increase member awareness of our varying databases & help increase usage.

We're excited about the adult summer reading program and plan to help Robin in any way we can!

Information Transactions

	Ref	Children's	Circ	Total
Jan-17	1374	564	644	2582
Feb-17	1164	480	727	2371
Mar-17	1191	531	680	2402
Apr-17	1097	544	683	2324
May-17	1019	491	707	2217
Apr - May '17 Difference	-94	13	3	-78
Apr - May '17 % Difference	-7.9%	2.4%	0.4%	-3.2%
May-16	927	432	609	1968
May-2016 & May- 2017 % Change	14.3%	21.1%	10.9%	14.8%
Jan - May 2016	4549	2344	3521	10414
Jan - May 2017 2016 - 2017 % Difference	5845	2610	3441	11896
	28%	11%	-2%	14%

Computer Users

	Adult	Children's	WiFi	Total
Jan-17	1330	124	2230	3684
Feb-17	1157	123	2116	3396
Mar-17	1252	165	1958	3375
Apr-17	1381	150	1893	3424
May-17	1223	151	2093	3467
Apr - May '17 Difference	129	-15	-65	49
Apr - May '17 % Difference	9.3%	-10.0%	-3.4%	1.4%
May-16	1461	371	1345	3177
May-2016 & May- 2017 % Change	-6.4%	-133.9%	28.0%	7.3%
Jan - May 2016	7295	1861	8950	18106
Jan - May 2017 2016 - 2017 % Difference	6343	713	10290	17346
	-13%	-62%	15%	-4%

1 on 1 Tutorials

Jan-17	51
Feb-17	29
Mar-17	44
Apr-17	26
May-17	43
Apr - May '17 Difference	-18
Apr - May '17 % Difference	-69.2%
May-16	26
May-2016 & May- 2017 % Change	0.0%
Jan - May 2016	99
Jan - May 2017 2016 - 2017 % Difference	193
	95%

Proctoring Statistics

Jan-17	1
Feb-17	6.5
Mar-17	4
Apr-17	4.25
May-17	9.5
2017 YTD	25.25
May-16	3
2016 YTD	20.5
YTD Difference	5
% YTD Difference	23.2%

# of Proctoring Sessions	# of Proctoring Hours
1	1
4	6.5
4	4
4	4.25
6	9.5
19	25.25
1	3
11	20.5
8	5
72.7%	23.2%

Respectfully submitted by Christopher Kibler, Director of Libraries